

TraCS Steering Committee
Meeting Agenda
October 12, 2016
10:30-12:30

Voting Members					
Miles Brookes, AHSO	P	Helen Sharratt, ACS	Ph	Katherine Hensley, MSCVE	
Rick Roberts, AST	P	Clint Farr, DOT&PF	Ph	Nichole Tham, DMV	Ph
Chief B. Munn, UAAPD		Ambrosia Romig, HSS/ATR	Ph	Chief Alan Bengaard, KTNPD	
Josh Garcia, DPS	P				
Proxy Members					
Lee Buchhorn, DOT&PF		Ron Frazier	Ph	Patrick Brosnan, DMV	
Pam Minton, MSCVE	Ph	Deputy Chief J Dossett, KTNPD			

Key: P=Present Ph=Present by Phone

I. Internal Committee Business

A. Approval of Minutes

i. June 8, 2016

Helen moved to adopt the minutes, Miles seconded the motion. Minutes approved without objection

ii. July 13, 2016

Miles moved to adopt the minutes, Helen seconded the motion. Minutes approved without objection.

B. Membership Updates

No updates. Continued effort to reach out to TraCS agency point of contacts continues.

II. Updates on Action Items from Previous Meetings

No action items to report.

III. TraCS Agency Feedback/Comments/Concerns

Rick displayed one of the 3 different Toughbook alternatives being evaluated by DPS for possible agency wide deployment based on cost. Rick's demo machine, Dell Semi-Rugged has many added benefits including the reduced cost, better processing speeds, universal car and desk docking capabilities, and more uniform programming options over that of the Toughbook.

IV. Items for Discussion

A. TraCS Monthly Activity Report

Rick sent out the TraCS monthly report via email on Monday. Helen asked for a reminder on the year-to-date citations and collisions reports by agency/post numbers. Helen asked if the citation numbers are for citations issued in TraCS, printed, or e-filed. Rick clarified that the numbers include any citation issued by TraCS (printed or e-filed) is included in this report. Rick added that this section of the report could provide good guidance to courts on which jurisdictions would be good candidates for e-file capabilities in the near future.

Rick was in Kotzebue recently and had the chance to speak with KPD. He intends to continue to set some time aside during his future trips up to continue to promote TraCS and related TraCS issues. They have written 64 citations and 5 crash reports, which in his opinion is good for the set-up of the city and the inability of persons on the road to break traffic laws. Helen has been working with Kotzebue's city attorney on updating their traffic violation tables.

B. TraCS Agency Equipment and Training Updates

Rick reported that DPS updates TraCS with a TraCS pack. This is done for two reasons, software updates, and most importantly to update the offense tables from courts so they align. Because of the nature of these updates, older versions have been stockpiling in the DPS servers. Staff has begun to delete older versions.

Rick continued, DPS has a built-in contingency to help ensure users have the most up to date version of TraCS. This contingency intentionally breaks TraCS for a specific user if it has not been updated by that user in a significant amount of time (3-4 weeks roughly). This is done to ensure that the citation tables within the software do not become too out of date with the court's current tables thus possibly having the citation rejected. One agency, not named, had their versions of TraCS "break" because of lack of updates and panicked. DPS tech support resolved the issue once contacted.

Sitka has their in-car hard mounts installed and their computers are in Sitka. Rick is waiting to hear back from SPD to arrange install and training. SPD has the benefit of the DPS Academy nearby with an abundance of TraCS trainers available for in person user training. Currently new users are receiving training via electronic media, such as DVDs and PDFs.

Rick continues to engage Nome to help them become TraCS active again. There continues to be heavy turnover there and the police chief has become the point of contact for TraCS. Rick will relax his approach towards Nome's engagement for a while.

Whittier, which will begin to patrol Girdwood, will be approached once they have figured out the logistics of adding a new jurisdiction.

Petersburg has had large turnover, but the chief has been actively engaged with Rick and have worked out some minor issues regarding hardware. New PPD officers are engaged with TraCS.

C. TraCS Help Support

Help support continues to go well. No issues.

D. 12-200 Revision Update on Project Assignment

Clint and Miles reported that they in consultation with Lt. Shuey have begun to explore the roadway elements on the 12-200 which are contained in DOT databases for possible data collection reduction by the on scene officers. Clint and Miles task assigned from the conclusion of their meeting with Lt. Shuey was to fully identify the roadway fields which can be imported by DOT into the crash database.

E. TraCS Payee City Data Transfer Solution

A quick discussion about possibly engaging Ketchikan as a target TraCS agency to begin this project occurred. KPD would be a good candidate since they are actively engaged in the TraCS committee process.

V. Other Short Business

A. Alaska Uniform Citation (AUC) Revision

Due to SB91 the Alaska Uniform Citation needs to be revised. Rick is working on the document received from ACS and will have his comments submitted back to courts by the afternoon. One major change in business operations is officers being able to issue a citation and notice to appear for some felonies. This will change requires some adjustments to TraCS and AUC.

Rick's Reassignment

Rick has been reassigned to a supervisory position within Western Alaska operations. Ron Frazier has been hired from DOT to lead the Applications Support Team (TraCS, ARMS, data reporting, etc.). Rick will be based in Anchorage, and plans to help in an advisory role until Ron and his supporting team get up to speed.

Some good news as a result of his reassignment is that Rick will supervise geographic regions which have a number of fledgling local TraCS agencies. With this, Rick will try to set aside some time to visit with these agencies and help them with any needs they may have.

Rick has the latitude from his supervisor to continue in his TraCS Chair role for the remainder of 2016. Rick asked the committee if they would like him to serve out the remainder of his term December 2016 or replace him as chair sooner. The committee affirmed that he serve the remainder of his term.

TraCS National Model Meeting

Rick reported on his trip to Pittsburgh in August with Ron. There are some large agencies nationally pushing for mobile device compatibility with TraCS. There are continued concerns with the national committee with federal Buy America Act in relation to outfitting state and local agencies with TraCS equipment via federal grant funding.

Rick was nominated to serve on the National TraCS Executive Committee. Rick did not anticipate being reassigned within AST at the time of nomination. Rick suggested to national body that Ron serve in this capacity due to his reassignment. This would provide Alaska TraCS with a strong position in TraCS business decisions.

VI. Action Items as a Result of this Meeting

A. Miles will draft minutes.

Next meetings:

◦November 9

◦December 14

All meetings will be held in the AST Conference Room, 5700 E. Tudor Road, Anchorage, Wednesdays, 10:30am–12:30pm, unless otherwise stated.