

TraCS Steering Committee Minutes
March 11, 2014
AST Conference Room, 5700 E. Tudor Rd, Anchorage
1:30 – 4:30pm

Committee Members Present:

Helen Sharratt, ACS, Vice Chair
Tim Larrabee, DPS
Bonnie Walters, DOT&PF
Lt. Dave Hanson, DPS

Committee Members on Phone:

Jonathan O'Quinn, DMV
Ambrosia Romig, HSS

Guests:

Dave Monroe, CTG
Jennifer Hoage, AST
Josh Garcia, AST

I Internal Committee Business

- A. Approval of minutes from February 11, 2014. Tim moved to approve the January 2014 minutes, Bonnie seconded the motion. No one opposed and the minutes were approved
- B. Membership. Rick was not available to make an update. This item will be continued to the April meeting.

II Updates on Action Items from Previous Meetings

- A. TraCS Helpdesk Update. Tim reported that there has been no change in the status of the helpdesk since his last report.
- B. Membership status of Deputy Chief Brad Munn. Deputy Chief Brad Munn, UAA Police Department, was not present. Hopefully he will bring the signed paperwork to the April meeting.
- C. Status of 2013/2014 TraCS crash reports sent electronically to DOT. Bonnie reported that she sent both an MOA and an email to Rick and he has signed the MOA and sent out the email to all TraCS agencies to let them know that the 2013/2014 crash reports will be sent to DOT for processing. No agency has responded that they have any problems with this action. As soon as the DOT programmer gets back from vacation he will check with Josh on how DPS wants to transmit the data.

- D. Status of HB108. Tim reported that this bill is currently being held in the Judiciary Committee. DPS has requested statistical information from the ACS regarding citations issued by the AST. Bonnie spoke with the DOT legislative liaison to make sure that she was aware of this bill and its significance to DOT. Committee members should continue to keep an eye on this bill.

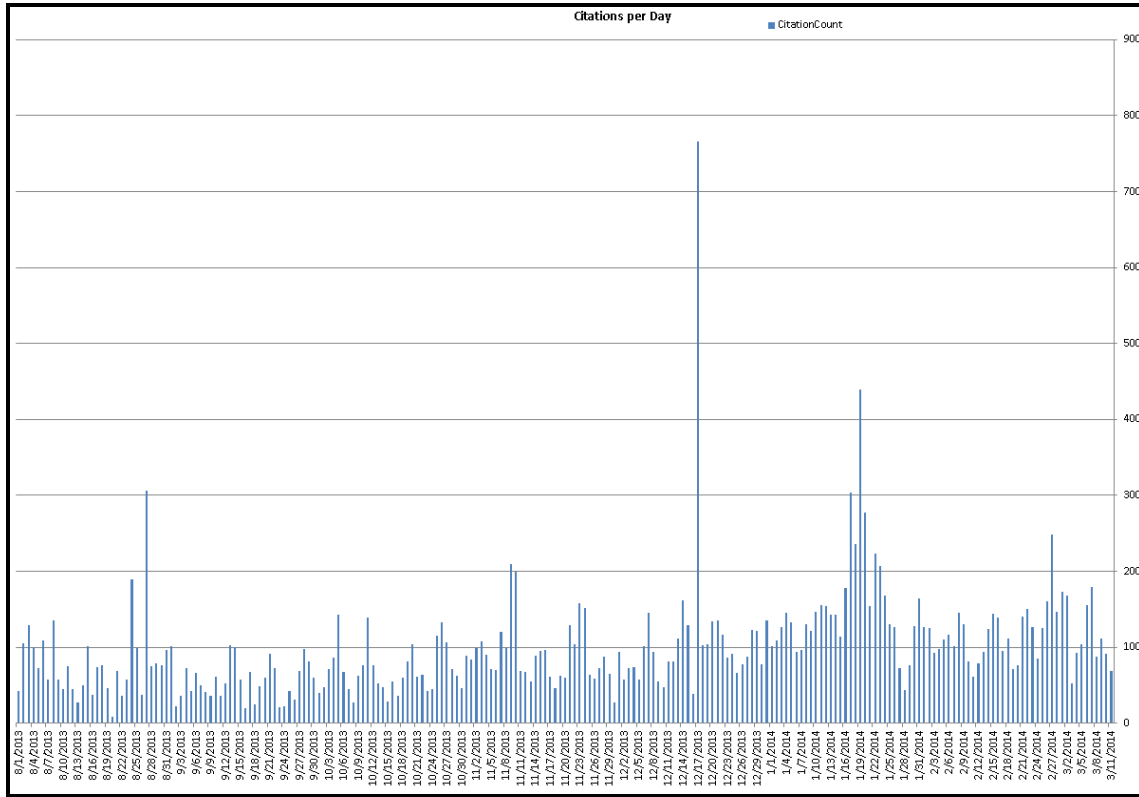
III Items for Discussion

A TraCS monthly activity report (Dave)

- 1) Dave, Josh, and Rick attended the TraCS National Model Steering Committee Meeting in Omaha, NE last week on March 6th and 7th.
 - a) TraCS is incorporating more RMS features that Alaska does not require, but that may improve integration with ARMS
 - b) The CAD product the National Model has been developing looks very promising and will also have very affordable licensing costs much like TraCS and the ILT already do.
- 2) We continue working with TEG to resolve issues in the TraCS application releases as they may occur
 - a) We currently have deployed TraCS v10.05.09 client for use statewide.
 - b) We have received approval from the SSO and have started testing TraCSWebServices
 - c) TraCS v10.05.44 is due for release this week. We had planned for TraCS v10.05.41 to be the next version deployed statewide, but found functionality we desired missing from that version. The next version we release will be:
 - i) First version of the TraCS application to be deployed using the TraCS Update Service.
 - ii) Implement the electronic Accept and Reject for the 12-200 through TraCSWebServices.
- 3) The TraCS Repository Server (v10.05.09)
 - a) There were 126,426 issued 12-213AUCs in the repository as of this morning
 - b) There were 4,963 12-200 Crash forms in the repository as of this morning (3,212 are Validated)
 - c) There were 2799 12-200v1 Crash forms in the repository as of this morning (2793 are Validated)
- 4) We have fully implemented the TraCS Update service (v10.05.41) that is built into TraCS natively. We now have over 496 TraCS clients from all TraCS agencies statewide now registered with the Update server and just over 45% are current.
- 5) E-Citation with the Court (The following locations are all currently in scope for electronic submission.)
 - a) AST Citations (non-Fish & Game) bound for most Courts in Alaska since 04/29/2011
 - i) Citations bound for all First and Third District Courts, Some Fourth District Courts, and only Barrow Court in Second District at this time
 - b) Soldotna PD citations since 10/14/2011 that are bound for Kenai Court;
 - c) Palmer PD Citations since 12/03/2011 bound for Palmer Court;
 - d) Homer PD Citations since 02/16/2012 bound for Homer Court;
 - e) Valdez PD Citations since 10/04/2012 bound for Valdez Court;
 - f) Skagway PD Citations since 01/17/2013 bound for Skagway Court;
 - g) Kodiak PD Citations since 02/14/2013 bound for Kodiak Court;
 - h) Northslopes Borough PD Citations since 09/05/2013 bound for Barrow Court;
 - i) UAA PD Citations since 09/25/2013 bound for Anchorage Court;
 - j) Juneau PD Citations since 10/10/2013 bound for Juneau Court;
 - k) Wasilla PD Citations since 12/05/2013 bound for Palmer Court;(We expect to have other local LEAs from non-payee cities submitting electronically soon)

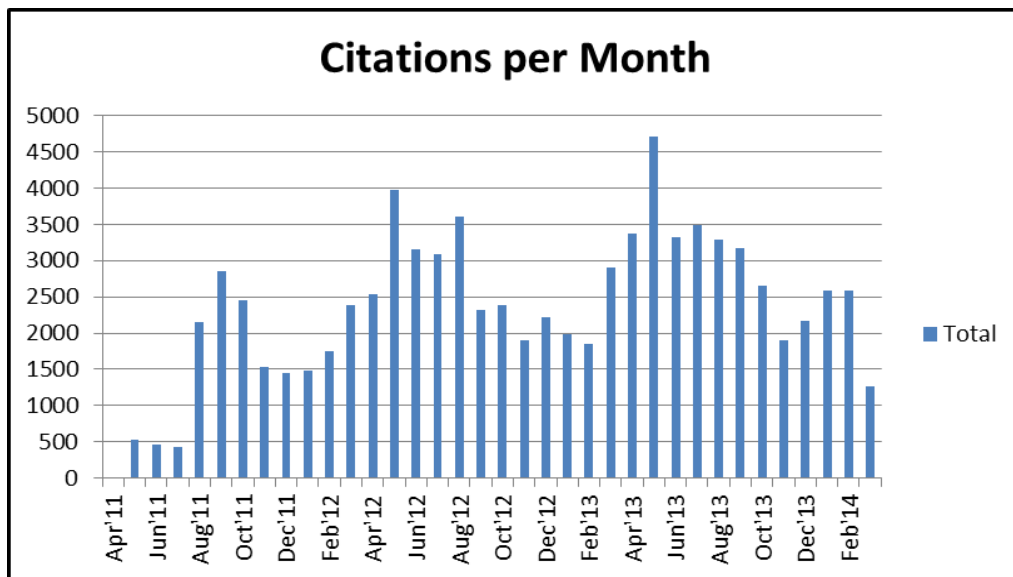
- l) As of this morning, a total of 83,916 TraCS citations have been sent to Courts electronically since we went live on 4/29/2011. (Over 109,000 total TraCS citations have been issued since that date. There were 2,581 submitted in February 2014.)

6) Below is a chart of citations submitted electronically for the previous 6 months



E-Citation Activity 1

7) Below is a chart of citations submitted electronically by month



E-Citation Activity 2

- 8) The TraCS Web server is still running TraCS v10.05.15. IE8 (The most advanced version of IE for Windows XP) is no longer support for TraCS Web v10.05.xx. Both the newest version of Chrome and Firefox test successfully with v10.05.15 and Windows XP.
- 9) E-Citation: Version 3 of the DPS.Citation interface to CourtView has now been deployed. The new version accommodates both TraCS electronic citation submittals and citation submittals from APD. We will start processing the backlog of APD citations as soon as verification of initial test citations is complete.
- 10) We continue working with the ILT (Incident Locator Tool) developer and have been deploying the release of the ILT that includes Milepost markers.
 - a) We have installed the ILT Update Server and are testing that feature prior to putting it into production.
- 11) 2013 DMV grant ToughBooks (All 2011 DMV Grant ToughBooks were deployed as of September.)
 - a) 7 have been shipped to Nome PD. We have worked with them to integrate them into their network and also have all the equipment working. Training is being scheduled.
 - b) 4 are to be configured for Hoonah PD. We are awaiting information on their officers/staff.
 - c) All 10 have been configured for Bethel PD. We are awaiting information on their officers/staff.
 - d) 4 are to be configured for Sand Point PD. We are awaiting information on their officers/staff.
 - e) 4 are to be configured for Klawock PD.
 - f) 5 are to be configured for Yakutat PD.
 - g) 5 are to be configured for Craig PD.
- 12) 12-213AUC – Administrative Bulletin 83 based on Supreme Court Orders 1794 & 1797
 - a) TraCS version of 12-213AUC (Deployed in TraCS on April 11th, 2013) –
 - i) ACS has agreed that the current 12-213 AUC meets the functional requirements of the Supreme Court Order and the any pending changes can be implemented at a later date once approved.
 - b) FPD has submitted their citations to ACS and ACS has approved the Form. There was concern noted and issues identified with the Offense table and lookup tables that FPD uses and maintains that need resolved.
 - c) We have had little or no contact for the past several months with APD on their citations.
 - d) There is a separate project underway to review all fields on the citation and identify any missing XML tags for data to be sent to Court.

Helen reported that UAF and the Fairbanks Airport Police have signed agreements and are almost ready to go live with e-citations. FPD has been having some issues with their offense codes during testing that will need to get corrected. Nome and Bethel will probably be next to go live with e-citations.

B Status of the CDR and AST/APD/FPD interface development and testing

Jonathan reported that the initial work for the APD interface has been completed and they should begin testing soon. FPD is testing and should be ready to go live by April 1st. AST will be ready to send data when the accept/reject function is working which will probably be in late April. DMV however is not ready to go live yet and it will probably be June before the CDR is operational. When all the interfaces have been tested and are working properly, and DMV is ready to start accepting electronic crash records, the interested parties will need to coordinate with DMV on a date when they will stop sending paper reports.

C Status of the DUI forms project in TraCS

Dave reported that AST has received a Datamaster from Iowa as well as copies of their DUI forms. AST will begin testing of the data transmission to and from the Datamaster in order to develop a plan and determine how much effort it is going to take to integrate the Alaska Datamasters with TraCS and the DUI forms. There are not a lot of technical problems anticipated at this point.

IV Other Short Business

V Action Items

1. The next meeting will be held on Tuesday, April 8, 2014 in the AST Conference Room.

The meeting was adjourned at 2:09pm.

Next meetings (All meetings will be held in the AST Conference Room, 5700 E. Tudor Road, Anchorage, 1:30pm–4:30pm, unless otherwise stated).

- April 8, 2014
- May 13, 2014
- June 10, 2014
- July 8, 2014
- August 12, 2014
- September 9, 2014
- October 14, 2014
- November 12, 2014 (9:00am – noon)
- December 9, 2014