

Alaska Department of Transportation & Public Facilities Show Me the Money

Jessica DeBartolo

October 25, 2011



Agenda

- Welcome
- Application
 - Coordination
 - Agency Profile
 - Vehicle/Capital Inventory
- Quarterly Reports
- Request for Reimbursement
- Maternity Leave Schedule
- Wrap Up



Mission

To support the DOT&PF mission by providing access and mobility within the communities of Alaska, both urban and non-urban, through transit services that are safe, appealing, efficient, and easily-available to both the general public and transit-dependent populations.



Eligibility Requirements

Updated Agency Profile

Updated Vehicle/Capital Inventory

Coordinated plan with all required elements

Prioritized Project list



Application Schedule

DATE	TASK
November, Week 1	Notice of Availability and Application placed on website
December, Week 3	Teleconference/webinar for grant related questions, if requested.
December, Week 3	Distribution of responses to teleconference/webinar
January, Week 2	Deadline for questions pertaining to the application
January, Week 4	Applications Due
March, Week 2	Results posted on website and online public notice
June, Week 2	Agreements (including necessary attachments such as Certifications and Assurances) and electronic Billing Summaries to sub-recipients

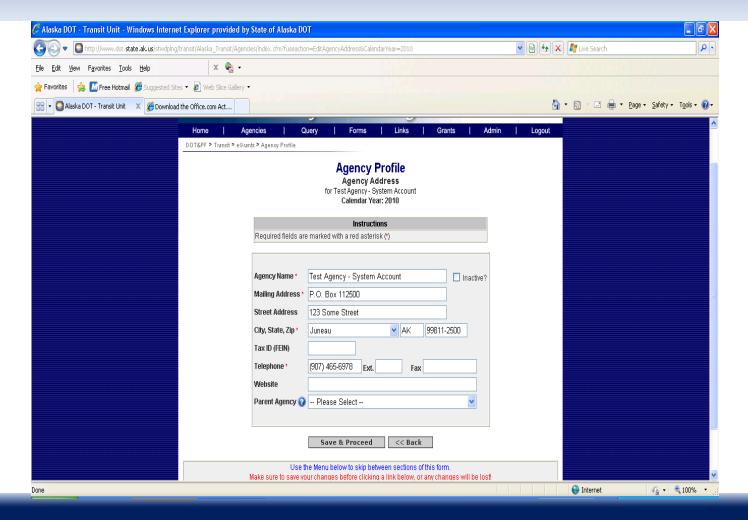


"Community Public Transit - Human Services Transportation Coordination Plan"

- SAFETEA-LU requires that projects selected for funding be derived from a coordinated public transit-human services transportation plan beginning in FY 2006 for JARC and FY 2007 for Section 5310 and New Freedom.
- The State Transit Office is responsible for certifying to the Federal Transit Administration that all projects receiving funding are derived from strategies in a locally adopted coordinated plan. The coordinated plan must contain several required elements.

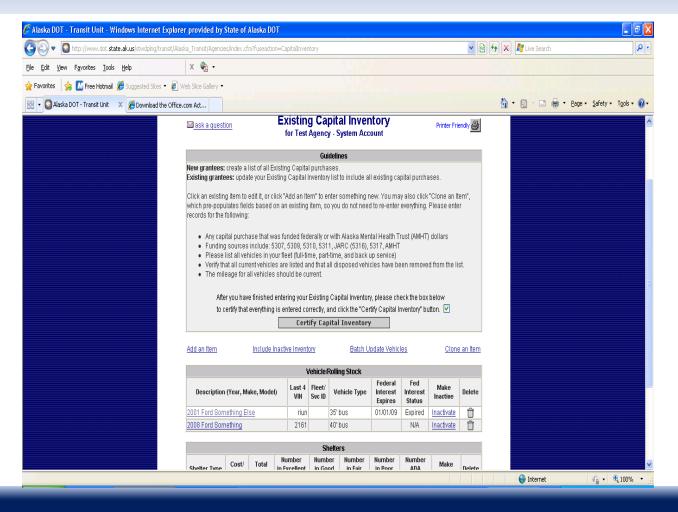


AGENCY PROFILE





Capital Inventory





Funding Sources

- (AMHTA) Alaska Mental Health Trust Authority
- FTA Section 5310 Elderly Individuals and Individuals with Disabilities
- FTA Section 5316 Job Access and Reverse Commute
- FTA Section 5317 New Freedom (above and beyond ADA)



Project Types

- Capital
- Purchase of Services
- Planning
- Mobility Management
- Start-Up



REIMBURSEMENT REQUEST



Submitting Reimbursement Request

- Completed billing summary this was provided with your grant agreement.
- Proof of purchase invoice for the item(s) which you are requesting reimbursement.
- Proof of payment Check or bank statement showing the invoice was paid.
- For purchase of services projects you must provided back-up documentation for your cost per ride with you first request.



Billing Summary

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FTA GRANT								
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BILLING SUMMARY		_						
		on Code:						
	Ledo	ger Code	ļ		J			
		Amount						
Project Title: Mobility Management								
Sub-Grantee:								
Agency Contract Manager: Jessica DeBartolo,	Transit Programs Plani	ner						
ADOT&PF, PO Box 112500, Juneau, AK 99811-2500								
Tel. No. (voice/fax): 907-465-697								
Email: jessica.debartolo@alaska	i.gov		DII I ING 011111					
DI : D : 1/5			BILLING SUMM	ARY				
Claim Period (From/To): This invoice is for [] Progress OR [] Final	Payment. DOCUMEN	TATION	DEEL COTING EVEEN	IDITURE AND PAYMENT MUST	F DE ATTACHI			
This invoice is for [] Progress OR [] Final		TATION	REFLECTING EXPEN	IDITURE AND PATMENT MUST	I BE ATTACH	<u>=D.</u>		
		nount	Match Amount					
Vendor Expenditure		.00%)	(20.00%)	Match Source		Comments		
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		\$0.00	\$0.00					
	20.00	\$0.00	\$0.00					
Total	\$0.00	\$0.00	\$0.00					
PAYMENT REQUEST (Sub-Grantee): By signature on the The Sub-Grantee further certifies that all applicable Feder included in any invoice shall be fully compensated by the for this grant or any other.	ral, State and Local taxes inc	curred by the	he Sub-Grantee in the perfo	rmance of the services have been paid	and that all contra	ctors engaged by the Sub-Grantee for the services		
Signature	Date							
Name:								
			APPROVAL FOR PA	YMENT				

PAYMENT APPROVED (Agency Contract Manager): I certify this Invoice to be valid and accurate and that services were performed in conformance with the grant agreement requirements and schedule



Quarterly Reports

- Vehicle Report
 - First report due end of January
 - Report needed for vehicles with DOT lien
- Purchase of Services
 - First report due end of January
 - Must report on AMHT beneficiaries



Maternity Leave

- December 19th Mid March
- Submit all reimbursements during first week of December
- Ask application questions by December 13th



Contact

WEBSITE:

http://dot.alaska.gov/transit

Contact:

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