

TraCS Steering Committee
June 10, 2014
AST Conference Room, 5700 E. Tudor Road, Anchorage
1:30 – 4:30pm

Members Present

Helen Sharratt, ACS, Vice Chair
Lee Buchhorn, DOT&PF
Gary Lee, DPS

Members by Phone

Josh Dosset, Proxy, Ketchikan PD
Tiffany Thomas, Proxy, DMV
Clint Farr, DOT&PF

Others Present

Tammy Kramer, DOT&PF
Miles Brookes, DOT&PF
Dave Monroe, CTG

I. Internal Committee Business

- A. Approval of minutes from May 13, 2014.-** Gary moved to approve the May 2014 minutes, Lee seconded the motion. The minutes adopted without objection
- B. Membership – update on the status of local law enforcement agency membership.** -Tiffany's paperwork has been found in which she was named the proxy for DMV. She will remain in the proxy role until Jonathan's replacement is hired, so that her director only has to do TraCS appointment paperwork once.

II. Updates on Action Items from Previous Meetings

- A. TraCS Helpdesk update (Tim Larrabee):** No report, Tim Larrabee not present.
- B. Status of membership for Tiffany Thomas, DMV committee member:** Tiffany's membership status was discussed under agenda item I., B.

The acceptance of Clint Farr, DOT, Crash Data Manager's, TraCS Membership was discussed. Gary moved to accept Clint's membership appointment, Lee seconded the motion. Clint's membership was approved without objection.

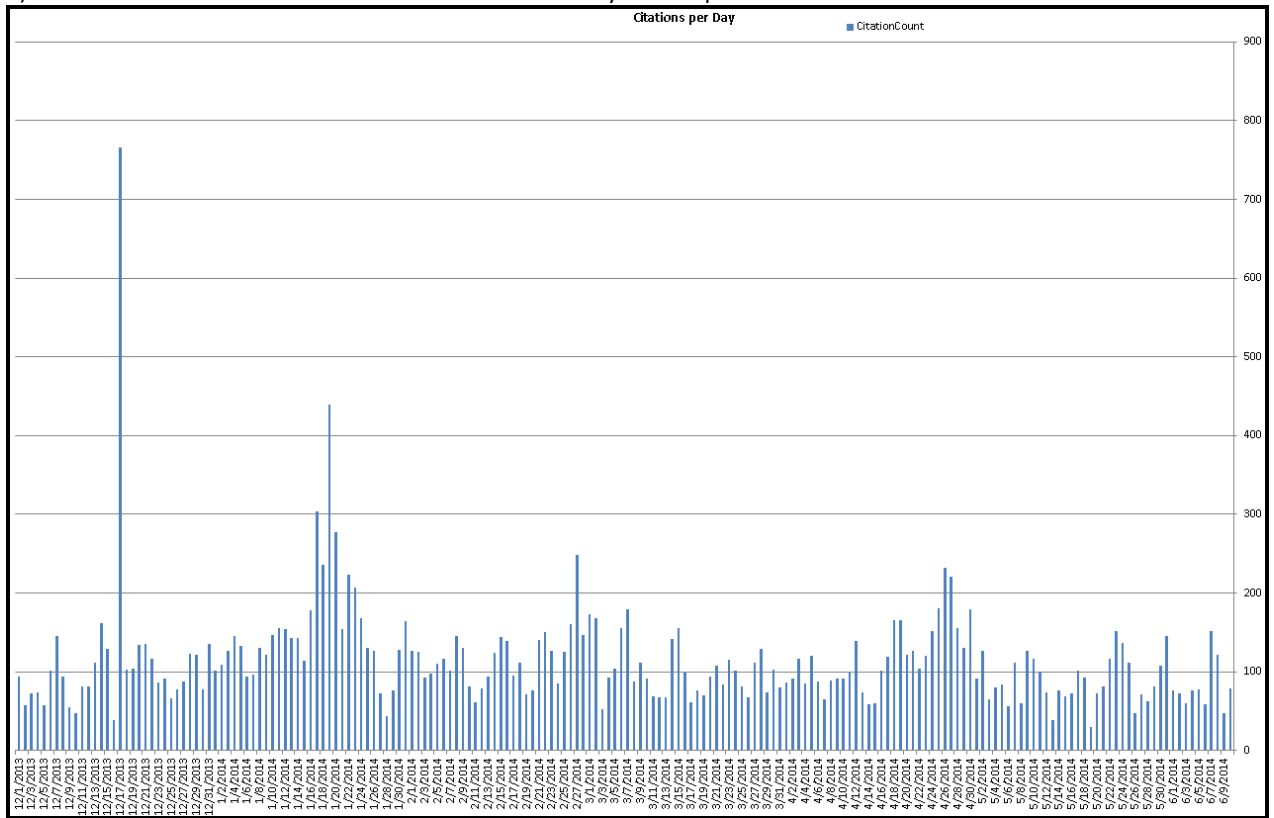
- C. Status of 2013/2014 TraCS crash reports being sent electronically to DOT (Clint Farr/Rick Roberts):** Clint reported that his group at DOT has just finished processing the 2012 crash reports and is waiting the data transfer for 2013. Clint will connect with Tim Larrabee, Rick Roberts, Dave Hanson, and Tiffany Thomas to receive a status update.

III. Items for Discussion

A. TraCS Monthly Activity Report (Dave Monroe)

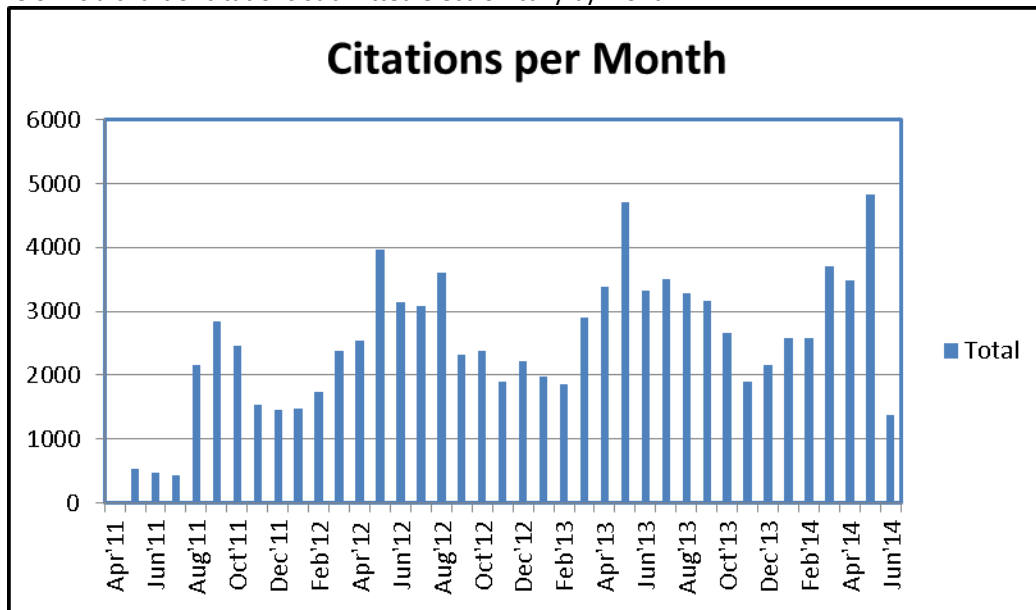
- 1) We continue working with TEG to resolve issues in the TraCS application releases as they may occur
 - a) We currently have deployed TraCS v10.05.09 client for use statewide.
 - b) We have received approval from the SSO and have started testing TraCSWebServices
 - c) TraCS v10.05.50 was released last week. We are still looking at / testing 10.05.48 as the release without bugs that has the features we currently require.
 - d) The next version we release for production will be:
 - i) First version of the TraCS application to be deployed using the TraCS Update Service.
 - ii) Implement the electronic Accept and Reject for the 12-200 through TraCSWebServices.
- 2) The TraCS Repository Server (v10.05.09)
 - a) 139,483 issued 12-213AUCs in the repository as of this morning
 - b) 4,977 12-200 Crash forms in the repository as of this morning (3,226 are Validated)
 - c) 3,349 12-200v1 Crash forms in the repository as of this morning (3,342 are Validated)
- 3) We have fully implemented the TraCS Update service (v10.05.48) that is built into TraCS natively. We now have over 570 TraCS clients from all TraCS agencies statewide now registered with the Update server and just over 61.4% are now current. (48% have not connected to the update server in over one week.)
- 4) E-Citation with the Court (The following locations are all currently in scope for electronic submission.)
 - a) AST Citations (non-Fish & Game) bound for most Courts in Alaska since 04/29/2011
 - i) Citations bound for all First and Third District Courts, Some Fourth District Courts, and only Barrow Court in Second District at this time
 - b) Soldotna PD citations since 10/14/2011 that are bound for Kenai Court;
 - c) Palmer PD Citations since 12/03/2011 bound for Palmer Court;
 - d) Homer PD Citations since 02/16/2012 bound for Homer Court;
 - e) Valdez PD Citations since 10/04/2012 bound for Valdez Court;
 - f) Skagway PD Citations since 01/17/2013 bound for Skagway Court;
 - g) Kodiak PD Citations since 02/14/2013 bound for Kodiak Court;
 - h) Northslope Borough PD Citations since 09/05/2013 bound for Barrow Court;
 - i) UAA PD Citations since 09/25/2013 bound for Anchorage Court;
 - j) Juneau PD Citations since 10/10/2013 bound for Juneau Court;
 - k) Wasilla PD Citations since 12/05/2013 bound for Palmer Court;
 - l) Fairbanks Airport PD Citations since 04/10/2014 bound for Fairbanks Court;
 - m) UAF PD Citations since 04/10/2014 bound for Fairbanks Court;
(We expect to have other local LEAs from non-payee cities submitting electronically soon)
 - n) As of this morning, a total of 96,048 TraCS citations have been sent to Courts electronically since we went live on 4/29/2011. (Over 122,034 total TraCS citations have been issued since that date. There were 4,836 submitted in May 2014.)

5) Below is a chart of citations submitted electronically for the previous 6 months



E-Citation Activity 1

6) Below is a chart of citations submitted electronically by month



E-Citation Activity 2

- 7) The TraCS Web server is still running TraCS v10.05.15. IE8 (The most advanced version of IE for Windows XP) is no longer support for TraCS Web v10.05.xx. Both the newest version of Chrome and Firefox test successfully with v10.05.15 and Windows XP.
- 8) E-Citation: Version 3 of the DPS.Citation interface to CourtView has now been deployed. The new version accommodates both TraCS electronic citation submittals and citation submittals from APD. We received the final catch-up batch of APD citations from Juan yesterday evening. DPS is currently discussing a to live plan with ACS and APD and expect to have the interface implemented this week.
- 9) We continue working with the ILT (Incident Locator Tool) developer and have been deploying the release of the ILT that includes Milepost markers.
 - a) We have installed the ILT Update Server and are testing that feature prior to putting it into production.
- 10) 2013 DMV grant ToughBooks (All 2011 DMV Grant ToughBooks were deployed as of September.)
 - a) 7 have been shipped to Nome PD. We have worked with them to integrate them into their network and also have all the equipment working. Training is being scheduled.
 - b) 4 are to be configured for Hoonah PD. We are awaiting information on their officers/staff.
 - c) All 10 have been configured for Bethel PD. We are awaiting information on their officers/staff.
 - d) 4 are to be configured for Sand Point PD. We are awaiting information on their officers/staff.
 - e) 4 are to be configured for Klawock PD.
 - f) 5 are to be configured for Yakutat PD.
 - g) 5 are to be configured for Craig PD.
- 11) 12-213AUC – SB116 (Methods of Service)
 - a) The court has released the expected requirements for SB116 and the agreed changes have been made in a test version of the 12-213AUC. DPS is awaiting approval of the new printed reports from the Court to implement the changes in production within TraCS and begin deployment.
 - b) The TraCS configuration and current Court requirements have been shared with Greg Foster at Fairbanks PD.

B. Status of the CDR and AST/APD/FPD interface development and testing: No report. Clint will check into this status for next meeting. Lee has seen test data and it looks to mirror TraCS.

C. Status of DUI forms project in TraCS Dave reported that there has not been a project meeting since the last TraCS Meeting. The primary project developer has resigned from the project.

D. Sustainability of TraCS Program Helen briefly discussed how Miles' role as the Traffic Records Coordinator, within AHSO, could be utilized to help serve as a TraCS coordinator. Helen asked Tammy if Miles would be assuming the administrative duties associated with the TraCS program, Tammy confirmed. Tammy and Miles will be in Idaho in late June and will attempt to meet their counterparts and research ideas for TraCS sustainability.

Dave Monroe explained that DMV has provided a majority of funding for hardware for non-DPS agencies, while DPS, with subsidies from AHSO and the TraCS grant, have provided a majority of the funding for operations and support .

Dave continued that HB108 was the best hope for moving the financial support to a more non-department specific funding source in Alaska that is less dependent on federal funds. Since TraCS is used statewide, there needs to be more ideas on how to spread the supports costs across more state agencies with a vested interest in the data, or find increased financial support from the state general fund.

IV. Other Short Business

No short business

V. Action Items as a Result of this Meeting

- A.** Clint will follow up with DPS and DMV on 2013 crash data.
- B.** Miles will make sure TraCS email list is up to date.
- C.** DMV paper work is pending. Will get update once new position is filled.
- D.** Miles will speak with Lt. Roberts about his role as the Traffic Records Coordinator and TraCS coordinator.
- E.** Sustainability of TraCS will remain on the agenda for future meetings.
- F.** From now on 85321. The monitor will use 8532. There is no need to schedule the meeting for conference call. Miles will update the membership of the new phone bridge rules.
- G.** Miles will update the committee members that could not call into the meeting.

The meeting was adjourned at 2:52pm.

Next meetings:

- July 8, 2014
- August 12, 2014
- September 9, 2014
- October 14, 2014
- November 12, 2013 (9:00am to noon)
- December 9, 2014

All meetings will be held in the AST Conference Room, 5700 E. Tudor Road, Anchorage, 1:30pm–4:30pm, unless otherwise stated.