



Community and Public Transportation Advisory Board

Webinar - Meeting Notes
Monday, December 10, 2012
1:30 - 3:30 p.m.

C&PTAB PARTICIPANTS:

- Bill Herman
- Cheryl Walsh
- Doug Bridges
- Glenn Miller
- Heidi Frost
- Hugh Dymont
- Jeff Ottesen
- Jennifer Beckmann

GUESTS

- None

STAFF

- Eric Taylor
- Debbi Howard
- Marsha Bracke

Meeting Purpose

1. Finalize C&PTAB Operational Guidelines
2. Secure presentation of MAP 21 relative to community and public transportation
3. Secure presentation of DOT&PF Long Range Transportation Planning process relative to C&PTAB tasks
4. Provide status reports on group activities
5. Review and update C&PTAB Work Plan
6. Provide guidance on outline to Draft Annual Report to Governor

References:

- C&PTAB Draft Operational Guidelines, December 10, 2012
- MAP 21 PowerPoint Presentation
- DOT&PF Long Range Transportation Plan PowerPoint Presentation
- C&PTAB Draft Work Plan, November 27, 2012
- Outline of C&PTAB Draft Annual Report to the Governor

Finalize Operational Guidelines

Each member of the C&PTAB present on the call indicated their satisfaction with the Operational Guidelines as revised. Two did not have a chance to review the draft but expressed their comfort having reviewed an earlier version and in response to the others' comments. Hugh suggested one edit for clarification in section 7. That edit was made and the Operational Guidelines distributed with these meeting notes will be distributed as final, pending any other comments received prior to its distribution. It was noted that Work Groups be mindful about communicating the logistics of their conference calls so Eric can place an OPN notice announcing them.

MAP 21 Presentation

At the October 22 2012 meeting of the C&PTAB, the group requested more information about MAP 21 and its implications to community and public transportation. Eric Taylor, DOT&PF, prepared and presented a PowerPoint presentation in response to that request. That PowerPoint is available on the Board website.

Questions and comments focused on the: 5 percent reduction of administrative funds in the 5311 funding; reduction in 5310 rural funding in Alaska from which support is provided for training and conferences (and some reduction in those efforts will occur at the state level); and a note that the general direction of the bill, including the highway side, is to keep large urban areas whole with the reductions focused on areas that are not large urban.

DOT&PT Long Range Transportation Plan

At the October 22 2012 meeting of the C&PTAB, the group also asked for information about the schedule for and the C&PTAB's responsibility to provide input to the Statewide Long Range Transportation Plan. Eric Taylor, DOT&PF, prepared and presented a PowerPoint presentation in response to that request. That PowerPoint is available on the Board website.

Eric specifically laid out the following series of questions for which DOT&PF seeks C&PTAB input, including:

1. What role and authority is appropriate to the Department in the planning and administration of public transportation programs around the state?
2. Is the Department adequately authorized in statute for the transit duties it is expected to perform?
3. What should be the State's long-range public transportation strategy?
4. What strategies are appropriate for the State/Department to consider in order to:
 - a. Encourage more local government assumption of transportation powers and ownership of appropriate infrastructure
 - b. Reduce average project delivery time
 - c. Manage transportation infrastructure assets more effectively
5. What alternative fuel(s) for transportation are appropriate for Alaska to embrace, and what steps/supports are needed by the State to encourage development of and ensure future growth and economic vitality of the market and infrastructure in the state?

Eric confirmed that an RFP to address question #5 is being let, and a response to this question is specifically asked of the C&PTAB in Alaska Statute. The consultant's work done in response to this question can come to the C&PTAB for its review and input. Eric also noted that an RFP is being issued to develop the Statewide Long Range Transportation Plan, and C&PTAB input would be meaningfully provided in the fall of 2013.

While a couple individuals said they were still not clear on the meaning of the question, as they don't know the detail about which they are being asked to respond, they did indicate that they are clearer on the process and the expectation of the Board. Marsha will develop process and work with Eric to secure the appropriate detail to enable the group to review, discuss and respond to these questions in a systematic way during its conference calls through the spring, summer and fall.

Provide status reports on Work Group activities

GOAL 1: LEVERAGE COLLECTIVE RESOURCES (annually review and report resources)

- *Jeffrey Ottesen, Pat Branson, Cheryl Walsh, Hugh Dymont, Nita Madsen*
Now that Jeff is back, the group will coordinate a conference call to initiate this activity.

GOAL 2: PERFORMANCE MEASURES

- *Heidi Frost, Duane Mayes, Carol Wren*
The Work Group is preparing to present to the C&PTAB at the April 2 2013 meeting in Juneau. A number of additional members have been identified to join the Work Group, and Glenn Miller volunteered to participate as well. Glenn asked if any preliminary performance measures have been identified. Heidi reported the group is looking at a Results Based Accountability framework and is not yet at that level of detail.

GOAL 3: BARRIERS TO COORDINATION

- *Bill Herman, Camille Ferguson, Doug Bridges*
This Work Group has scheduled conference calls for every other Thursday. Bill is working with Duane to coordinate with Medicaid staff, and someone from Medicaid has been identified to participate on the Work Group. Camille has reached out to TRB to solicit more specific information about funding that goes to Alaska, and has confirmed Connie Snipe's participation on the Work Group.

GOAL 7: SMART CARDS

- *Jennifer Beckmann, Glenn Miller*
Glenn reported that after some initial research about Smart Card technology and the opportunity the technology affords in terms of data gathering and billing, the technology is expensive and the end use not yet specifically identified. Glenn recommended that the Board identify with some specificity the kind of data the state needs and why, and then identify the appropriate tool to collect it.

The Board asked Marsha to provide it an opportunity to brainstorm and refine data needs following the presentation about performance measures at the April meeting.

PUBLIC COMMENT

No public present; no comment taken.

Review and update C&PTAB Work Plan

C&PTAB specifically discussed where to have the 'rural' meeting of the group in June, noting that the Work Plan identifies Nome as one alternative. Not being able to confirm that as the most meaningful location, Prince of Whales was suggested because of its unique island/rural characteristics and its recent production of a coordinated transportation plan the development of which was championed by the local tribe. Marsha will work with Doug to secure a copy of that plan for the group to review prior to settling on a location for that meeting.

Marsha will tweak the Work Plan in response to today's discussion. The C&PTAB will continue to build out Work Plan detail at the April meeting.

Provide guidance on outline to Draft Annual Report to Governor

C&PTAB members all indicated their support of the outline as distributed, noting that given the infant stage of their work, a short, simple, direct report is in order. Marsha will go ahead and put the draft Annual Report together for the Board's review.

Next Meeting

The next teleconference meeting of the C&PTAB is scheduled for Thursday, January 24, 2013 from 10:00 a.m. to 12:00 p.m.