



## Community and Public Transportation Advisory Board

Conference Call Meeting Notes

August 13, 2013

9 a.m. - 9:45 a.m.

### C&PTAB PARTICIPANTS:

- Jeff Ottesen, Department of Transportation and Public Facilities
- Cheryl Walsh, Department of Labor and Workforce Development
- Heidi Frost, Transportation Expert/Disabilities
- Susan Bell, Denali Commission
- Doug Bridges, Non Profit
- Sharon Scott, Public at Large
- William Herman, Alaska Mental Health Trust
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### OTHER

- David Levy , Alaska Mobility Coalition
- Ezekiel Kaufman, Department of Health and Social Services

### STAFF

- Eric Taylor, Department of Transportation and public Facilities
- Marsha Bracke, C&PTAB Facilitator, Bracke and Associates, Inc.

### Meeting Purpose

1. Secure membership update
2. Provide Strategic Plan Status and review Transit Conference details
3. Secure Public Comment
4. Review and refine Draft October Agenda
5. Discuss process to develop statutorily required deliverables

### References:

- C&PTAB Strategic Plan, July 31,2013

### Membership

The C&PTAB welcomed Sharon Scott, Mat-Su Health Foundation, to the group as a new member filling a 'public at large' position opening on the Board. All introduced themselves. Eric Taylor, DOT&PF, reported Carol Wren's resignation (from the Tribal seat), and that another member or two may be announced in the near future.

### Strategic Plan

Regarding:

- Strategies 1 and 2, the subcommittee proposed that items 1 b-d and 2 a-b become the work of the Interagency Working Group under development. Ezekiel will discuss with Duane and the subcommittee this suggestion during its call on Thursday, September 19.
- Strategy 3, the subcommittee is working in both the Medicaid Brokerage and accessible taxi area, but proposes the focus of the discussion at the October transit conference be specific to the Medicaid brokerage. The subcommittee is having a conference call on Monday, September 30, to which they will invite Marsha to help develop their transit conference table top process.

- Strategy 4, a draft charter is under development and a teleconference scheduled for Thursday, September 19 to continue its development. The team will invite Marsha to participate on that call to help develop the transit conference table top process and discuss the proposed work recommended by the subcommittee working strategies 1 and 2.
- Strategy 5, the group reviewed proposed messages and made one suggested change: to separate message #2 into two messages with two distinct thoughts. Marsha will make that revision.
- Strategy 6, with Carol's resignation, leaves Bill to singlehandedly support this strategy. Marsha and Bill will have a discussion later in the week to explore the options for getting this work done and for how to address it at the transit conference.

Marsha will also have a conversation with Sharon Scott to answer questions she may have about the work under way, and solicit her help on a strategy in which she is most interested.

#### **Public Comment**

No public comment was provided.

#### **October 21 meeting agenda and conference presentation**

The group reviewed and confirmed the October 21 meeting agenda, noting the presentation and discussion on the DOT&PF Long Range Transportation Plan (LRTP) will be developed in accordance with where the plan is in its development at that point in time - and potentially just preliminary. No changes were proposed to the conference overview presentation, except for confirmation to include the graph showing agencies and funding (having entered in actual numbers), and to have only one individual make the presentation.

#### **Statutorily Required Deliverables**

- Marsha reminded the group their input to the LRTP is a requirement of the group articulated in law. While there was some indication the group might provide this input over teleconference, Marsha expressed concern about the individuals' and the group's ability to engage in meaningful conversation and secure an visible consensus over the telephone. She proposed exploring the group's 2014 meeting schedule to see if the opportunity for the first 2014 meeting to coincide with an opportunity to meaningfully provide input on the LRTP would be possible.
- The C&PTAB Strategic Plan is scheduled for delivery to the Governor's office in November. The board confirmed the plan on which they are working, accompanied by whatever recommendations ensue from that work, will populate the deliverable. Marsha will be working with subcommittees now and immediately following the transit conference to fold their collectively recommendations into a draft document for the group's review.

#### **ACTION:**

1. Ezekiel will discuss with Duane and the subcommittee the proposed work for the Interagency Work Group under developing during its Thursday, September 19 conference call.
2. Marsha will continue to work with teams on the development of their table top discussion needs and process.
3. Marsha and Eric will identify staff to support the table top discussions at the transit conference.
4. Marsha will continue to work with subcommittees to edit materials as directed and design the transit conference table top discussion processes.
5. Marsha and Bill will have a follow-up discussion on how to fulfill the commitments of Strategy 6.
6. Marsha and Sharon will have a follow-up discussion about Sharon's involvement in one of the subcommittees.