



Community and Public Transportation Advisory Board

Conference Call Meeting Notes

July 7, 2014

10:00 – 11:00 a.m.

C&PTAB PARTICIPANTS:

- Cheryl Walsh, Department of Labor
- Doug Bridges, Non Profit
- Heidi Frost, Persons with Disabilities
- James Starzec, Public At Large
- Lawrence Blood, Denali Commission
- Patricia Branson, Seniors
- Sharon Scott, Public at Large

ABSENT

- Jeff Ottesen, Department of Transportation and Public Facilities
Jennifer Beckmann, Low Income
- Larry Bredeman, Tribes
- Lucas Lind, Alaska Mental Health Trust

OTHER

- David Levy, Alaska Mobility Coalition

STAFF

- Debbi Howard, Department of Transportation and Public Facilities
- Eric Taylor, Department of Transportation and Public Facilities
- Marsha Bracke, C&PTAB Facilitator, Bracke and Associates, Inc.

Meeting Purpose

1. Follow-up on June 25 meeting action items
2. Determine Alaska Transit Conference Needs
3. Review and comment on Medicaid medial transportation proposed rules
4. Review and confirm C&PTAB Strategic Plan 2015

June 25 meeting action items

1. *Marsha will finalize letter on Alternative Fuels and work with Eric to distribute to Governor and legislature. Complete. Eric forwarded letter to Jeff for signature.*
2. *Eric will establish a web link to the final Alternative Fuels Report. Complete. Eric posted on Resources page.*
3. *Marsha will update the work plan, embedding goals and performance measures, and take to the performance measures subcommittee for review prior to bringing back to the group. New plan complete and distributed to CPTAB for review on this call.*
4. *Marsha will finish and distribute the LRTP recommendation to DOT&PF as revised. Complete. Eric forwarded letter to Jeff for review and signature.*

5. *Marsha will distribute the C&PTAB inputs regarding Medicaid waiver transportation to the group by Thursday morning; members will review the document by close of business Thursday; Marsha will deliver to DHSS on Friday by noon. Complete as stated.*
6. *Ezekiel will make a matrixed comparison of existing and proposed Medicaid transportation rules available to the group for review and input at its next conference call. Provided to group electronically this morning.*
7. *The medical transportation subcommittee will reconvene and bring to the September meeting a proposed final recommendation report. This report will be made available to members two week's prior to the September meeting for review. Marsha will schedule a conference call of the group so it can regroup after having finished the Medicaid Waiver proposed rules recommendation.*
8. *Eric will provide an overview to the group about the transit conference purpose and desired outcomes during the next conference call to help the C&PTAB determine how it can provide value. See agenda item report below.*
9. *All C&PTAB members will send to Marsha ideas about how to use the transit conference prior to the next conference call. No inputs provided.*
10. *C&TPAB will make a decision on the next conference call about its process and schedule needs at the transit conference. Marsha will report those results to DOT&PF immediately after. The group has a week to come back with their response.*
11. *The C&PTAB desires a more formally produced and more illustrative (pictures/examples) annual report for the next year. To that end, each C&PTAB must contribute the types of examples, pictures and stories from their experience to populate that report. Inputs are due to the facilitator by September 15, 2014. Not due.*
12. *All state agencies will update their text and data sections of the annual funding review and provide that input to Marsha by August 15, 2014. Not due. Cheryl reported hers might be available in the next several weeks.*

DOT&PF – Transit Conference Objectives

- Eric Taylor reported the Conference Theme is “What is Community Transportation?” Other details of the agenda are not yet available to him.
- Eric suggested one point of interest might be the work of the IWG and the concept of unified funding and reporting.
- Marsha proposed two possibilities: conference review/work on a standard cost reporting methodology and securing input on local coordination models/structures.
- Marsha will generate a proposal on what the conference session with these options individually or collectively might look like and distribute to the group. A decision must be made within a week.

Medicaid Rules Inputs

- Ezekiel shared the matrix of existing and proposed rules this morning. There was some confusion on the group as to the context of this matrix and where it is in the review and comment process. Marsha will seek clarification and solicit input electronically. If the schedule allows, the group consensus on those inputs can be secured during the next conference call.

Updated Work Plan

- Using the performance measures generated for the C&PTAB at the last meeting, Marsha retooled the work plan for 2015, showing where the 2014 deliverables will be complete and

identifying performance measures and activities for 2015. Existing work, as appropriate, was embedded within each of those goals. Individuals on the call signed up for those actions they would support, and Marsha will solicit input from the rest of the members to secure their assistance on given objectives. Regarding communication and outreach strategies, individuals supporting specific goals and activities will identify what communication tools/messages would be helpful in order to meet that specific goal. Marsha will assimilate those and the group can review that material in the context of the purpose and scope for a communication RFP.

Action Items

- Marsha will schedule a conference call of the medical transportation subcommittee to complete the rest of its work.
- Marsha will write a proposal for how to use the transit conference to address items as proposed for C&PTAB review; she will follow-up with DOT&PF accordingly.
- Marsha will seek clarification from Duane/Ezekiel about the context of the matrix provided and the schedule for commenting on the proposed rules and follow-up with the CPTAB accordingly.
- Marsha will follow-up with individuals not participating on the call to determine which of the goals and action items each will support.
- C&PTAB members will identify what communication tools/messages would be helpful in order to meet that specific goal and provide to Marsha one week prior to the next call.
- Marsha will assimilate those needs and the C&PTAB can review that material in the context of the purpose and scope for a communication RFP.

Public Comment

No public comment was provided.