

Note to DOT&PF users from DOT&PF Statewide Environmental Office: The instructions below were provided by FAA. Consult your region PQI for further detail.

FAA Alaska Region, Airports Division Agency Consultation Process

20220926

As the lead federal agency with jurisdiction by law over the proposed action, the FAA is the proponent for the NEPA document that is driving the need for consultation. As such, the FAA authorizes when agency, tribal, or other official consultation may take place within the NEPA process.

Upon FAA's approval to proceed with consultation initiation, the consultation process is as follows:

- The sponsor's EIA/PQI will provide the FAA with a list of the recipients, including recipient email and/or mailing address and appropriate title, for approval.
- On behalf of the FAA, the sponsor's EIA/PQI (or equivalent) prepares Government-to-Government (G2G), State Historic Preservation Office (SHPO), and other regulating agency or affected community consultation letters within the template provided by the FAA.
- The FAA EPS is responsible for copying the language provided by the sponsor into the FAA letterhead; and reviewing, approving and signing the consultation letters. The sponsor EIA/PQI will only sign the finalized SHPO letters as the preparer, in accordance with DOI's requirements on findings being prepared by Professionally Qualified Individuals. The sponsor will transmit the signed PDFs (or hard copies) to the recipients.
- Upon the sponsor's submittal of consultation initiation letters to the approved recipients, the FAA is responsible for leading consultation discussions that may follow.

Refer to the FAA EPS for the most up-to-date copy of the following templates:

1. Consultation Letter Template
2. Government-to-Government Initiation Letter Template
3. SHPO and Section 106 Consultation Letter Template