

## Notice to Bidders

Certified payroll must be submitted electronically through AASHTOWare for contracts awarded after January 1, 2021.

In order to submit certified payroll, Contractors, Subcontractors, and lower tier Subcontractors must be active in AASHTOWare, which requires they have a valid Vendor ID with a 913 commodity code.

To obtain a Vendor ID, register with the State of Alaska via the Vendor Self-Serve (VSS). Instructions for creating a new account in the VSS system can be found under the Job Aids at the following link: <https://iris-vss.alaska.gov/webapp/PRDVSS1X1/AltSelfService>

For information on certified payroll contact the Department of Labor and Workforce Development, Wage and Hour Administration:

- Juneau (907) 465-4842
- Anchorage (907) 269-4900
- Fairbanks (907) 451-2886

DOT&PF AASHTOWare Project guidance, including schedule, FAQs, training options:

<http://dot.alaska.gov/aashtoware/>

Alaska Standard Specifications for Highway Construction, 2020 Edition, Standard Modifications and Special Provisions are available online at:

<http://www.dot.state.ak.us/stwddes/dcsspecs/index.shtml>