



**STATE OF ALASKA  
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES**

**CONTRACTOR INTENT TO CLAIM**

1. Project Number

2. Project Name

3. Contractor

4. Address

5. State the act, failure to act, event, item, occurrence, plan error, specification ambiguity, condition, cause of delay, or suspension of work that caused the alleged change this intent to claim is based on:

6. State the beginning date (and ending date, if applicable) of the alleged change described in Item 5:

7. Check which of the following items are applicable. When stating the basis provide specific reference to relevant contract provisions and documents. Attach additional pages as necessary.

A. In the instance of significant changes in the character of the work, state the basis of changed work:

B. In the instance of extra work, state the basis that the work is extra:

C. In the instance of differing site conditions, state the basis that the site conditions are different:

D. In the instance of acceleration or delay of schedule performance or delivery, state the basis for the claim of acceleration or delay:

E. In the instance of increased or decreased quantities, state the basis for adjusting the unit price or fixed expenses not recovered:

F. In the instance of eliminated pay items or termination of contract, state the basis for the claim for additional payment:

G. Other circumstances not described above:

8. Check the particular elements of contract performance for which the contractor is seeking additional compensation. Attached additional pages as necessary.

A. What pay items(s) have been or may be affected by the alleged change?

B. What labor or materials or both, have been or may be added, deleted, or wasted by the alleged change? What equipment has been idled, added or required for additional time?

C. Describe the disruption in the manner and sequence or performance of the work that has occurred or may be caused by the alleged change:

D. What is your estimate of adjustments in contract prices, contract time, delivery schedule or other provisions, affected by the alleged change? List current cost, daily costs, and estimated final amounts as applicable:

9. Amount of the intent to claim (choose one):

A. The final amount of this intent to claim is \$ \_\_\_\_\_ dollars and \_\_\_\_\_ additional time.

B. The alleged change described in Item 5 is ongoing and data is still being collected. Estimated costs and additional time are as detailed in 8(d).

10. Certification Statement:

Per AS 36.30.400, I hereby certify that to the best of my knowledge and belief, the data submitted is accurate, complete, and current and is the actual costs to the contractor or additional time for performing the additional work or supplying the additional materials.

\_\_\_\_\_  
Printed name of Contractor's Representative

X \_\_\_\_\_  
Signature of Contractor's Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date