

**From:** [Commissioner, DOT \(DOT sponsored\)](#)  
**To:** [DOT All Staff](#)  
**Subject:** Family First Coronavirus Response Act (FFCRA) FAQs and Forms  
**Date:** Tuesday, April 21, 2020 7:26:57 AM

---

Dear DOT&PF Family:

I want to thank each and every one of you for your hard work and dedication during this unprecedented time. I continue to receive reports of employees going above and beyond to assist their peers, coworkers, teammates, and the public. Although many of us may be telecommuting due to COVID-19, we have those who may still be juggling work on-site, caring for ourselves or family members with COVID-19 or symptoms, or caring for children whose schools or daycares have been closed.

Attached is information from our DOA Commissioner on guidance for the Family First Coronavirus Response Act (FFCRA). Please read through them very carefully to fully understand qualifying circumstances for leave under the Act. We encourage employees to seek answers to any questions they may have via the resources below.

You can find these, and other COVID-19 resources at:  
<https://doa.alaska.gov/dop/directorsOffice/covid19/>

**QUESTIONS:**

- 1) I have a question about my leave balance and/or pay:  
[employeecallcenter@alaska.gov](mailto:employeecallcenter@alaska.gov)
- 2) I have a question about my family medical leave (FMLA/AFLA) balance:  
[doa.dop.dot.payroll@alaska.gov](mailto:doa.dop.dot.payroll@alaska.gov)
- 3) I have a general question about the FFCRA:  
[dot.employee.questions@alaska.gov](mailto:dot.employee.questions@alaska.gov)

Thank you for all your hard work and dedication to *Keep Alaska Moving!*

John MacKinnon  
Commissioner