

ALASKA DEPARTMENT OF
TRANSPORTATION AND PUBLIC FACILITIES

TITLE VI PROGRAM
ANNUAL GOALS AND
ACCOMPLISHMENTS REPORT



SEPTEMBER 2022

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INTRODUCTION

NONDISCRIMINATION POLICY STATEMENT

It is the policy of the Alaska Department of Transportation & Public Facilities (DOT&PF) that no person shall be excluded from participation in, or be denied benefits of, any and all programs or activities we provide based on race, color, national origin, sex, age, income, or disability, regardless of the funding source, including Federal Transit Administration, Federal Aviation Administration, Federal Highway Administration, Federal Motor Carrier Safety Association and State of Alaska funds.

Persons who believe they may have experienced discrimination in the delivery of these federally assisted programs or activities may file a confidential complaint with:

Alaska DOT&PF Civil Rights Office
2200 East 42nd Avenue, Room 310
Anchorage, AK 99508
Telephone 1 907 269 0851
Toll Free in Alaska Only 1 800 770 6236
Fax 1 907 269 0847
or by calling Alaska Relay 711

PURPOSE OF THE ANNUAL TITLE VI REVIEW

The purpose of the Annual Title VI Review is to ensure that the Title VI Program is being implemented according to the regulation which ensures DOT&PF programs and sub-recipients of Federal assistance funds are based in compliance with the following: Title VI of the Civil Rights Act of 1964, and additional Nondiscrimination authorities; the Americans with Disabilities Act of 1990; the National Environmental Policy Act; Executive Order 12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations; the Federal-aid Highway Act of 1973; Section 504 of the Rehabilitation Act of 1973; and Executive Order 13166: Improving Access to Services for Persons with Limited English Proficiency. The reviews are administered by the DOT&PF Civil Rights Office (CRO) and conducted by the Title VI Specialist & ADA Coordinator.

The results of the reviews provide the CRO with valuable information on how DOT&PF is ensuring nondiscrimination in accordance with federal highway administration across the department. Any deficiencies identified must be remedied in accordance with the Title VI Program Plan.

PROVIDE TITLE VI & ADA TRAINING OPPORTUNITIES

FFY2022 GOAL: TRAINING OPPORTUNITIES

The following training opportunities were provided to DOT&PF staff both in person and virtually in FFY22:

- Applying ADA in Temporary Traffic Control; Building Accessible and Detectable Work Zone training.
 - This training was in person on July 27, 2022, presented by Rob Eck, who is a trainer with West Virginia LTAP, and coordinated by the Title VI Specialist. Participants included Title VI Liaisons, DOT&PF employees, Municipality employees, and contractors from all three regions. Participants who walked through work zones in the public right-of-way had the opportunity to experience how significant walkways, ramps, curb ramps, landings, crosswalks, pedestrian overpasses and underpasses must be designed, constructed and maintained to serve all users.
 - Specific topics that were covered: Americans with Disabilities Act Accessibility Guidelines (ADAAG) and Public Rights-of-Way Accessibility Guidelines (PROWAG), Legal Requirements, Pedestrian Characteristics, Pedestrian Access Route (PAR), Curb Ramps and Other Transitions, Detectable Warnings, Pedestrian Crossings, Street Furniture and Parking, Work Zones and Maintenance and Accessible Pedestrian Signals.
- Title VI Diversity and Inclusive training.
 - This training was conducted virtually on September 6, 2022, by Leslie Byrd who is a trainer through SafeZone and it included the Title VI Liaisons, DOT&PF employees, Municipality employees, and contractors from all three regions.
 - This diversity and inclusion training covered an introduction and history to understanding gender, sex and orientation. Some of the context covered were identifying non-sexist, inclusive, and gender-neutral language.
- Title VI Program Update Meeting for Title VI Liaisons.
 - This teleconference provided updates on the Title VI Program to all Title VI Liaisons, including requesting input to planned changes to the Title VI Review Process.

- FFY2022 Title VI training at CR Spring Fling and NR Construction Kick-off was done in person and was presented by the Alaska DOT&PF. Southcoast Region construction fair was cancelled.

The following training opportunities were disseminated to the appropriate program areas by the Title VI Specialist:

Training Title / Description	Dates	Presented By
Title VI Online Training	Ongoing	T2 Training website
Designing Temporary Traffic Control Zones for Pedestrian Accessibility Training	10/4/2021 - 10/5/2021	Alaska DOT&PF
NEPA Training	1/25/2022, 1/27/2022, 2/01/2022, 2/03/2022	Taylor Horne and Diane Nulton of HDR
Title VI Training Presented at Bethel Public Meeting	4/20/2022 – 4/23/2022	The Title VI Specialist, Robespierre Howard
Title VI training and presentation at regional Spring Flings	4/13/2022, 4/25/2022	The Title VI Specialist, Robespierre Howard
DOT Emerging Issues Series	5/24/2022	Multiple State Department of Transportation
DOT info Session on Transportation Equity	5/25/2022	USDOT Virtual
2022 Beyond Title VI and Equity TRB Virtual Webinar	5/27/2022	The Title VI Specialist, Robespierre Howard
Southcoast Region Title VI and ADA training	6/29/2022 – 7/01/2022	The Title VI Specialist, Robespierre Howard
National Civil Rights Training Conference for Airports	7/26/2022 – 7/28/2022	FAA
Writing Effective Program Review Reports: Moving People to Action	8/22/2022 – 8/26/2022	FHWA
Title VI Training for Ted Stevens International Airport Management	8/31/2022	FAA
Title VI Gender Inclusive Training	9/6/2022	Leslie Byrd through SafeZone

FFY2023 Goal: The Title VI Specialist will continue to communicate with all Title VI Liaisons to ensure sections within the DOT&PF are informed on all Title VI program updates and to ensure that training material is disseminated to management and staff.

FFY2023 Goal: The Title VI Specialist will develop a Title VI training video for all DOT&PF staff posted on the intranet or training website.

FFY2023 Goal: The Title VI Specialist will work with a network of community organizations to provide more public outreach from the DOT&PF to keep communities engaged in public involvement and informed about current transportation projects. In addition, the Title VI Specialist will continue participating with the Federation of Community Councils to engage community leaders to inform them about transportation plans or community concerns related to Alaska DOT&PF or its stakeholders. In turn, this promotes transparency while reducing adverse impacts on transportation projects.

FFY2023 Goal: The Title VI Specialist will continue working to ensure the fair treatment and the essential involvement of all people, regardless of race, color, age, sex, income, or national origin, in participating, implementing, or being affected by DOT&PF's programs, services, and activities.

FFY2023 Goal: The Title VI Specialist will continue to monitor and update changes as needed to the Civil Right Office [Title VI](#) and [ADA](#) web pages.

In FFY2022, the Title VI Specialist updated information including:

- Updated Title VI and ADA language and broken links within the Title VI and ADA webpage.
- Updated Title VI and ADA training material for Title VI Liaisons and other stakeholders.
- Updated Reports to reflect the most current listed on the Title VI and ADA webpage.

In 2023 the Title VI Specialist will continue monitoring and updating the Title VI webpage to identify and update necessary changes to ensure accurate and current information. In addition, the Title VI Specialist would like to increase accessibility and construct a more user-friendly interface for all users.

FFY2023 Goal: The Title VI Specialist will look for new technologies to interface with the Title VI and ADA websites to be accessible to all users and comply with Section 508 Amendment to the Rehabilitation Act of 1973. The Title VI Specialist will also update the website's new training materials for Title VI and ADA training.

PROVIDE DEMOGRAPHIC TOOLS

In FFY2022, the CRO's current ADA Curb Ramp Inventory Project consisting of curb ramps, walkways, utility features, driveways, pedestrian signals, crosswalks, and vertical obstacles is available to any office statewide. Project updates and demographic data will be updated once capital projects are completed.

Along with the ADA curb ramp inventory, the CRO has conducted additional outreach with Department Regional Environmental Managers and Division of Community and Regional Affairs (DCRA), Research Analysts to capture true, unbiased demographic data. DCRA is the department responsibility for capturing Census data, American Community Survey and My Tribal Area Maps. Additional training will be delivered to sections that gather and store demographic data starting in FFY2023.

FFY2023 Goal: Continue monitoring the state's demographic data through established data sources and by using new and innovative techniques, tools and technologies.

FFY2023 Goal: The Title VI Specialist will continue collecting data and developing user-friendly interactive demographic maps using ArcGIS, Survey123, and Field Maps for the DOT&PF CRO website.

INCREASE LEP & TITLE VI OUTREACH

FFY2022 GOAL: LIMITED ENGLISH PROFICIENCY

In FFY2022, the CRO completed outreach with the Department of Commerce, Community & Economic Development on demographic data and identified that no one has ever counted or conducted a language census survey to capture data specific to the Alaskan Native language usage. However, the available data does provide estimates of the current Alaskan Native languages spoken throughout all three regions.

In FFY2022, DOT&PF continued its outreach from 2021 to traditionally underrepresented populations in various ways, including fostering communications to ensure that tribal organizations and communities are aware of services provided to their communities. In addition, services provided are listed on the DOT&PF website to coordinate with tribes on transportation funding opportunities..

FFY2023 Goal: The Title VI Specialist will develop online training videos that allow users to log in and complete Title VI, ADA, and LEP training anytime. Additionally, the Title VI Specialist will work with Research Analyst to initiate a is looking at the possibility of a research project to conduct a first-of-its-kind, Alaskan Native language census.

EXPLORE ALTERNATIVES TO TRADITIONAL MEDIA DISSEMINATION

FFY2022 GOAL: ENSURING ACCESS IN NEW TECHNOLOGIES

DOT&PF actively embraces technologies such as social media and online meeting platforms to disseminate information more effectively and engage new stakeholders. In addition, by holding public meetings both in person and virtually, DOT&PF can reach more audiences than those who typically attend public meetings in person.

Social media is increasingly used to circulate project information and provide instant updates on roadway conditions across the State. Posting and mailing event invitations virtually and physically using Microsoft Teams, WebEx, Skype, emails, Facebook Live, and Zoom have been beneficial in reaching the community.

The DOT&PF also conducts Virtual Transportation Fairs for communities, allowing individuals to collectively address public concerns and provide comments or questions concerning public transportation projects conveniently. However, innovative technologies, such as Virtual Reality (VR), Augmented Reality (AR), or the Metaverse, maybe the forward way of public outreach and engagement for transportation needs.

DOT&PF uses the Web Content Accessibility Guidelines (WCAG) 2.1, Level AA, as our web content guide. Microsoft Teams, Facebook Live, Zoom and WebEx are becoming increasingly common in all regions, increasing public participation access for users unable to attend in-person meetings. One disadvantage of these technologies is that many in rural areas do not have reliable and accessible internet access. While DOT&PF is excited about the potential for leveraging these technologies and updated the website in FFY2022 to be more user-inclusive, more traditional methods are still being utilized to ensure equitable access through diverse engagement methods.

FFY2023 Goal: Continue the use and availability of technology to be more inclusive for all users.g

HOLD ACCESSIBLE MEETINGS

FFY2022 GOALS: ENSURING ACCESS IN NEW TECHNOLOGIES; LIMITED ENGLISH PROFICIENCY

In FFY2022, in-person and virtual meetings were held in all three regions. Furthermore, virtual meetings allow a wider audience to access and participate in transportation decision-making. These meetings are hosted by DOT&PF and are subject to Section 508 Amendment to the Rehabilitation Act of 1973 compliance requirements.

No requests were received for translation services in FFY2022. The CRO is looking at the possibility of a research project to verify whether this reflects the level of need or the inability to reach specific populations.

INCORPORATE TITLE VI ELEMENTS INTO PROGRAMS AND MANUALS

FFY2022 GOALS: REVIEW PROGRAMS, MANUALS AND PUBLIC NOTICES ACCORDINGLY

The Title VI Specialist reviewed departmental web pages and documents sent out to the public to ensure that correct Title VI language was used within all documentation. The Title VI Specialist reviewed public involvement plans to provide Title VI language updates. During FFY2022, the Title VI Specialist identified some documents to the public that did not state the

nondiscrimination disclaimer. The Title VI Specialist worked with the Web Master on updating Title VI contact information and language within DOT&PF web pages.

FFY2023 Goal: The Title VI Specialist will address documents to the public that lack the nondiscrimination disclaimer, develop and implement Title VI Training videos and review manuals for Title VI updates. In addition, the Title VI Specialist will work with regional liaisons on the continued effort of Title VI implementation within program areas.

PROGRAM REVIEW OUTCOMES

Program Area	Outcome	Description	Planned Response
FAST Planning	No deficiencies were found during this reporting period. (FFY2022)	Fairbanks Area Surface Transportation Planning (FAST) Planning works with the Title VI Liaison and has taken several steps to implement its Title VI program and develop a new Title VI Plan. In addition, it has presented innovative and creative ways to engage with public outreach and input by updating its web page to include a more interactive and up-to-date platform for public and transportation events, projects, and traffic patterns. The information from the review showed no discriminatory action within this section.	The Title VI Specialist has reviewed the new Title VI Plan for FAST Planning and the FAST-Planning Meeting Calendar distributed to the public. The Title VI Specialist will continue to provide virtual training and assistance to FAST Planning employees in FFY2023. FFY2023 Goal: Programs and Manuals & Title VI training.
M&O	No deficiencies were found during this reporting period. (FFY2022)	M&O operates within the scope of work outlined in the DOT&PF roadway structures. Work completed by M&O goes through a process and receives information from the public on locations for the services provided by DOT&PF. M&O responds to public needs on an on-call basis without discrimination. Therefore, calls	The Title VI Specialist will continue to forward Title VI and ADA training that will be given to Title VI Liaisons. FFY2023 Goal: Liaison Development

		<p>or inquiries from the public will be addressed at priority levels based on Statewide Road priorities. Each maintenance district clears roads beginning with the ones of highest priority within their community. The review of this section showed no discriminatory action.</p>	
<p>Planning</p>	<p>No deficiencies were found during this reporting period. (FFY2022)</p>	<p>The Planning section coordinates with Program Development to ensure that all mailing and email lists are up to date when conducting and planning outreach and public meetings.</p> <p>The Title VI Specialist worked with the Title VI Liaisons on DOT&PF's public outreach, demographic data collections, and public engagement. As a result, the Title VI Specialist identified that demographic data collection proves complicated because it is voluntary disclosure. However, voluntary data will be analyzed for compliance at all virtual and general meetings. In addition, planning will continue encouraging the disadvantaged population to participate in transportation planning to ensure transparency, safety, and enhanced access and mobility. Finally, the Planning section gathers this information when projects are</p>	<p>Through different outreach applications, the Title VI Specialist will continue to provide virtual training and assistance to Planning and Program Development personnel to continue Title VI compliance.</p> <p>FFY2023 Goal: Training; Liaison Development</p>

		being developed as it is their responsibility to know the community where the project will take place. The review of this section showed no discriminatory action.	
ROW	No deficiencies were found during this reporting period. (FFY2022)	<p>Right of Way (ROW) interacts with many different communities throughout Alaska and routinely encounters diverse populations due to the nature of their work.</p> <p>The Title VI Specialist presented online training and material to Title VI Liaisons on Title VI updates. As a result, the Title VI Specialist and Title VI Liaisons are updating the current demographic survey and establishing a potential statewide demographic survey that will provide data for ROW personnel conducting their business, whether by mail, email, or in-person meetings. In addition, by reviewing ROW documents with ROW personnel, the Title VI Specialist and Title VI Liaisons have recognized that a singular survey to collect the demographic data within this program process will be more suitable when distributed after negotiations for acquisition or relocations. Finally, the process review has shown no areas of discriminatory practices.</p>	<p>FHWA sought to conduct training that would include Civil Rights/Title VI; however, the training was canceled and re-scheduled for FFY2023. Along with the CRO, this program is looking to streamline a uniform process for demographic data collection to best comply with State laws, Federal laws, regulations, and reporting requirements. In addition, the Title VI Specialist and regional liaisons have identified issues concerning property management (enforcement of compliant right-of-way uses, limitations on outdoor advertising, issuance of permits or leases, selling or transferring real estate, etc.) and how to implement innovative ways to add to the demographic data collection in ROW operations.</p> <p>FFY2023 Goal: Expand Demographic Data Collection /Title VI training</p>

AMATS	No deficiencies were found during this reporting period. (FFY2022)	<p>Anchorage Metropolitan Area Transportation Solutions (AMATS) interacts with the public within the Municipality of Anchorage and carries out the Metropolitan Transportation Planning process in addressing transportation needs and notifying the public of transportation changes.</p> <p>In FFY2022, The Title VI Specialist conducted an in-depth Title VI review on the AMATS Program. The review disclosed that AMATS uses multiple ways to engage the public, disseminate information, collect demographic data, and conduct public input and outreach on all projects/operations that AMATS performs. The review of this section showed no discriminatory action.</p>	<p>The Title VI Specialist and Title VI Liaison will work together to update AMATS Title VI and LEP Plan.</p> <p>FFY2023 Goal: Liaison Development; Training/ Manual review</p>
AMHS	No deficiencies were found during this reporting period. (FFY2022)	<p>Alaska Marine Highway System (AMHS) has appointed a new Title VI Liaison in February 2022. During this reporting period, FHWA conducted a Title VI Equity Review to help identify any possible discrimination with Title VI and ADA laws; the Title VI Equity Review is currently open. In addition, AMHS received updated training materials from the Title VI Specialist on Title VI Laws and ADA compliance. The Title VI Specialist and the Title VI Liaison have worked with staff to ensure that the staff</p>	<p>As AMHS has rotational employees and customers, the Title VI Specialist and the Title VI Liaison will have specific training to address Title VI and ADA complaints.</p> <p>FFY2023 Goal: Training/ Data collection</p>

		<p>understood Title VI and ADA, in particular. Additionally, the Title VI Specialist met with the Title VI Liaison and other AMHS employees in FFY2022 to discuss Title VI and ADA laws and applications. The review of this section showed no discriminatory action.</p>	
Construction	<p>No deficiencies were found during this reporting period. (FFY2022)</p>	<p>Construction evaluates the State’s infrastructure needs, and projects are planned with the help of stakeholders and the public. The Title VI Specialist will continually review contracts for Title VI assurances throughout each region. In addition, the Title VI Specialist and the Title VI Liaisons will collaborate to ensure that training material is available for contractors and that the public is informed about traffic closures, detours, and construction through interactive maps and the Statewide Dashboard through ArcGIS. The review of this section showed no discriminatory action.</p>	<p>The Title VI Specialist and Title VI Liaisons will work with construction personnel on Title VI and ADA training, new Federal requirements and ways to ensure equity throughout the construction departments and documents.</p> <p>FFY2023 Goal: Training & Implementation</p>
Contracting	<p>No deficiencies were found during this reporting period. (FFY2022)</p>	<p>The Title VI Specialist and Title VI Liaisons will review and ensure that the Title VI policy language complies with all contracting documents per State and Federal Laws. In addition, the Title VI Liaisons worked closely with construction to ensure</p>	<p>In FFY2023, the Title VI Specialist will work with FHWA on providing additional training for contracting staff on Title VI compliance and the application of Title VI</p>

		that contract language and construction policies and procedures are in compliance with Title VI. The review of this section showed no discriminatory action.	within the operations of the contracting department. FFY2023 Goal: Training & Title VI Implementation
SEF	No deficiencies were found during this reporting period. (FFY2022)	State Equipment Fleet (SEF) and the Equipment Management System identifies vehicles and equipment for preventive maintenance and track and maintain an inventory of State vehicles. Additionally, the SEF does not engage with the public. However, Title VI and ADA apply to stakeholders and DOT&PF personnel. Therefore, the Title VI Specialist will continue to provide training to all Title VI Liaisons to ensure awareness of current information regarding Title VI and ADA laws and how they relate to this program area. This process review has shown no sites of discriminatory practices.	In FFY2023, the Title VI Specialist will review the SEF manual for Title VI language and compliance. In addition, the Title VI Liaison will receive Title VI training developed by the Title VI Specialist. FFY2023 Goal: Training
PD&E	No deficiencies were found during this reporting period. (FFY2022)	The Title VI Liaisons in the Northern, Central, and Southcoast Regions are responsible for documenting compliance with Title VI of the Civil Rights Act of 1964, Executive Order 12898, and for developing projects following applicable Federal, State and local laws, regulations, policies and	In FFY2023, the Title VI Liaisons and the Title VI Specialist will work with regional Public Information Officers (PIO) to expand and create alternate options for outreach for public participation. FFY2023 Goal: Training/ Public outreach

		<p>procedures. The Title VI Specialist and the Title VI Liaisons attended a virtual training conducted by FHWA and training webinars conducted by the Title VI Specialist and the National Highway Institute. The tools provided allowed the Title VI Specialist and the Title VI Liaisons to plan on how to capture accurate demographic data and extend public outreach and equity input throughout each region. The review of this section showed no discriminatory action.</p>	
<p>Research</p>	<p>No deficiencies were found during this reporting period. (FFY2022)</p>	<p>The Title VI Specialist coordinates with the Title VI Liaison to organize and disseminate current training material from The Research Development and Technology Transfer (RD&T2) section, the National Highway Institute (NHI), and other DOT&PF training resources. The review of this section showed no discriminatory action.</p>	<p>In FFY2023, the Title VI Liaisons and the Title VI Specialist will work with FHWA for additional Title VI training.</p> <p>FFY2023 Goal: Training & development of Research projects pertaining to Title VI</p>

COMPLAINTS

At the conclusion of this reporting period, no ongoing Title VI or ADA complaints were filed with the DOT&PF CRO. However, the CRO Title VI Specialist has resolved unofficial complaints before an official complaint was filed in FFY2022.

GOALS FOR FFY2023

TRAINING

Develop Microsoft Teams, WebEx, and Skype training modules on Title VI and ADA for DOT&PF staff. Planned training topics include:

- DOT&PF Title VI Program
- Title VI Compliance Overview Training
- Environmental Justice
- Demographic Data Gathering
- Holding Accessible Meetings
- Maintaining Accessible Rights of Way
- ADA
- Inclusive Customer Service
- Develop Interactive Demographic Map for Title VI Purposes
- On-Boarding for New Title VI Liaisons
- Web-Site Development/Online Access
- Title VI, LEP, EJ, and ADA Outreach (NR, CR, SR)
- In-Depth Program Reviews
- Active Public Transparency and Outreach

ENSURING ACCESS IN NEW TECHNOLOGIES AND WEBSITE DEVELOPMENT

New technologies provide increased opportunities for reaching traditionally underrepresented populations and pose challenges for users with disabilities. The task of ensuring access will be continual as program areas frequently update elements of the programs. The Title VI Specialist will work with program areas to ensure that new features are accessible to everyone.

In addition, the Title VI Specialist will audit websites for ongoing projects to ensure that they meet sections 504/508 Rehabilitation Act of 1973 requirements. If some elements that cannot meet needs are included, the Title VI Specialist will work with program areas to ensure that an equivalent alternative is offered.

The Title VI Specialist will also continue to build the CRO website with updated Title VI and ADA Training, ADA pedestrian facility accessibility, LEP, and U.S. Census information.

EXPAND DEMOGRAPHIC DATA COLLECTION

Sections within the DOT&PF have difficulty collecting demographic data for the program areas because all information disclosure relating to demographics is voluntary. This lack of data renders the Title VI Specialist unable to detect and remedy patterns of discrimination in programs and services. The Title VI Specialist will continually work with program areas to ensure that self-reported demographic data is collected in critical program areas.

The Title VI Specialist will examine the potential for collecting demographic data from various surveys like publicinput.com during virtual public meetings, virtual open houses, and project websites as our public participation efforts transition to more online. In addition, as meetings and presentations have gone virtual, the Title VI Specialist will continue to work with departments to obtain demographic data at DOT&PF-sponsored events.

FFY2023 Goal: Expand demographic data collection processes and discover new technologies to assist with data collection.

LIAISON DEVELOPMENT

The Title VI Specialist worked with new Title VI Liaisons' and their responsibilities and onboarding as it relates to each section's Title VI requirements. Additionally, the Title VI Specialist is responsible for assisting program Title VI Liaisons within the DOT&PF for Title VI and ADA training virtually or in person. Title VI Liaisons development requires training with the Title VI Specialist and other DOT&PF, technical and Federal partner's resources.

FFY2023 Goal: On-boarding training for new Title VI Liaisons.

LIMITED ENGLISH PROFICIENCY (LEP)

The current DOT&PF LEP Plan was written using data from the 2020 U.S. Census. Alaska's immigrant population continues to grow these communities mustn't be overlooked; therefore, the updated LEP plan includes the following:

- An updated Four-Factor Analysis using 2020 Census and 2020 American Community Survey Data
- A list of translation service resources for DOT&PF staff.
- Updating the LEP maps which will allow DOT&PF staff to determine potential LEP considerations in a project area.
- Establish Title VI Community Council Outreach Committee.
(FFY2023 Goal)

PROGRAMS AND MANUALS

The CRO will continue to provide comment, review, and guidance as necessary on Sub-recipient Title VI Plans, procedures manuals, and standard operating procedures when manuals are updated.

PROGRAM REVIEW

INDIVIDUAL PROGRAM REVIEWS – AMATS

In FFY2022, the Title VI Specialist selected one program area to conduct an in-depth review for Title VI Compliance and Anchorage Metropolitan Area Transportation Solutions (AMATS) was selected.

In reviewing AMATS, the Title VI Liaison sent an additional request for information questionnaire. As well as the questionnaire, the Title VI Specialist worked with the Title VI Liaison on Title VI requirements and the roles and responsibilities of the Liaison. The Title VI Specialist covered areas such as Title VI implementation and impacts on projects, how to conduct outreach, complaint process and procedure, Title VI Law, Title VI case studies, Title VI training, and an overall review of how to implement Title VI within the program. The reports generated from these individual in-depth program reviews can be found in Appendix A.

FFY2023 Goal: Selection of new programs to conduct in-depth program review.

PROGRAM AREA REVIEWS

ALASKA MARINE HIGHWAY

PUBLIC MEETINGS

Public meetings were well advertised using multiple methods across the regions and held at accessible locations or via teleconference. When meetings were hosted via teleconference, each community represented was given time to speak, ensuring that larger communities could not drown out the concerns of smaller communities. When meetings were in-person, they were held at accessible locations. Contact information for requesting reasonable accommodations was present on all postings, though none were requested. Demographic data was requested and collected during virtual meetings, and individuals were encouraged to give demographic data over the phone, though few chose to do so.

PUBLIC PARTICIPATION

AMHS held a series of community meetings, listening sessions, and teleconferences in various locations across the service area, including low-income and minority communities, throughout the summer of 2021 and 2022 in order to seek feedback on the ferry schedule proposed by AMHS. Communities and interested people can review and comment on the proposed schedule

through February 7, 2023. In addition, public notices were sent using multiple media forms, including local public radio, in order to reach specific geographical areas.

AMHS has implemented Public Engagement for the Tustumena Replacement Vessel project via its [website](#) utilizing the Public Input engagement portal. The Tustumena Replacement Vessel Project Hub is the online home for outreach and listening efforts to shape the future of the newest vessel project in the AMHS fleet. Here the public can find opportunities to research, comment, and engage as a member of the public or as a vendor/contractor on this project.

AMHS continues to work with the U.S. and Canadian governments, and travelers planning to enter Canada from Alaska must now use [ArriveCAN](#) to provide mandatory travel information before and after entry into Canada. All service notices and public input can be found at the following links:

[Service Notices - Alaska Marine Highway System](#)

<https://publicinput.com/Y0711>

<https://dot.alaska.gov/amhs/fleet/trv.shtml>

INCORPORATION OF TITLE VI ELEMENTS

AMHS holds their bi-annual teleconferences on their seasonal schedules six months before implementation to incorporate comments into the plan. As a result, projects are created that support the operating schedule.

The Title VI Specialist is continually working with AMHS to develop an AMHS-specific Title VI and ADA training module for shoreside, terminal and vessel staff to ensure compliance with the ADA and Civil Rights Act requirements and associated regulations that meet the requirements for all Federal and State laws.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

No concerns were raised during bi-annual meetings about inequitable treatment for rural, minority, or low-income communities. However, concerns were raised about ADA and the Tustumena Replacement Project, but it was noted that The Tustumena Replacement Vessel will be equipped with ADA-compliant accommodations. This will include staterooms, stateroom bathroom facilities, public restrooms, and both interior and exterior public spaces.

ADDRESSING PUBLIC CONCERNS

AMHS receives comments through email, mail, and over the phone (including TTY), public meetings, and onboard comment cards. AMHS either provides follow-up questions or confirmation for the comments that are received and recorded. All comments are considered in the decision-making process. No comments were received in languages other than English, but

AMHS is aware of its responsibilities to meet the needs of LEP users and will translate comments and responses if needed.

PROGRAM MANUALS AND DIRECTIVES

TRAINING

The Title VI Specialist will continue to provide and facilitate training as appropriate for AMHS staff.

COMPLAINTS

No Civil Rights Complaints were received by the AMHS in FFY2022.

CONSTRUCTION

PUBLIC MEETINGS

During FFY2022, Construction held in-person and virtual public meetings and supplemented it with increasing social media strategies to engage new audiences. Opportunities to provide demographic data through self-identification were present at all public meetings and open houses, and this information was adequately tracked and gathered. The Title VI Specialist will work with Construction (and other program areas) to develop methods for tracking demographic data.

DOT&PF continued to hold hybrid meetings on accessible digital platforms and provide information on requesting accommodation on promotional materials. As we continue the trend toward non-traditional information dissemination, DOT&PF must ensure that new tools for conveying information, such as interactive exhibits, are accessible to all persons, regardless of ability. The Title VI Specialist intends to hold hybrid accessible meetings, which is documented as an FFY2023 goal.

Northern Region Construction updates as of August 19, 2022 can be found on the following sites:

http://dot.alaska.gov/nreg/3rd_street/

<https://dot.alaska.gov/nreg/airportwaywest/>

<https://dot.alaska.gov/nreg/garsreconstruction/>

<http://dot.alaska.gov/nreg/chsr/>

<https://dot.alaska.gov/nreg/cushmanbridge/>

<https://dot.alaska.gov/nreg/fast/>

<https://dot.alaska.gov/nreg/northpolelights/>

Central Region Construction updates as of June 08, 2022 can be found on the following sites:

<https://dot.alaska.gov/creg/images/Anchorage-2022.jpg>

Central Regions Sterling Highway MP 45-60 Project Online Open House April 14 – May 12, 2022: www.SterlingHighwayOnline.net

Southcoast Region Construction updates as of 2022 can be found on the following site:

[Southcoast Region Projects \(alaska.gov\)](http://SouthcoastRegionProjects.alaska.gov)

PUBLIC PARTICIPATION

Construction utilizes multiple methods to engage diverse audiences (radio, social media, and television advertisements) and targeting methods for regional needs, such as using bulletin boards at local post offices and newspapers in more remote locations. Northern Region hosts an annual Super Open House to allow the public to engage in multiple local projects and provide feedback at one event. Central Region hosts two annual Transportation Fairs in Anchorage and Wasilla for the same purpose. In Southcoast Region, a Construction Spring Fling is usually conducted for the public to hear and receive information from DOT&PF personnel on local projects. The Southcoast Region did not hold the Construction Spring Fling in this reporting period.

Construction is also focusing on an increased definition of “user” for public participation efforts. The goal is to better include non-motorized users in the public participation efforts. Non-motorized users, those using transit, bike, or walking, are disproportionately low-income and minority and these increased efforts help to spotlight the needs of those communities.

ADDRESSING PUBLIC CONCERNS

Construction provides multiple avenues for the public to submit comments on ongoing projects, including mail and email, phone, project websites, field offices, and local representatives.

Comments are provided to the project’s construction manager and responded to as they are received. Some comments require further discussion by project staff and go up the supervisory chain until an appropriate response can be provided. Prompt responses to public comments are encouraged, but response time can vary with the complexity of the inquiry.

All regions can accept and respond to comments in all languages, though all comments received in FFY2022 were in English.

PROGRAM MANUALS AND DIRECTIVES

No program manuals are currently under review for Construction. However, the Title VI Specialist continues to work with the Statewide Construction Managers to ensure that all standard specifications, associated directives, and program activities comply with the accessibility guidelines outlined in the ADA Accessibility Guidelines, Manual of Uniform Traffic Control Devices. Additionally, exchange information between groups during the monthly meeting between Construction, SW specification construction engineer, finance, and the CRO to discuss needed changes to specifications or manuals. As well as an information exchange between the groups.

TRAINING

All Construction Title VI Liaisons meet bi-annually with the CRO, and the Title VI Specialist provides updates on any relevant program information. Construction requested continued meetings to highlight program changes. Southcoast Region, Central Region, and Northern Region all attended Title VI or ADA training entirely or portions of the activities. The Title VI Specialist sends information and the training presentation to all three regions for those who could not participate in person.

FFY2023 Goal: Training/ Title VI development and development of Title VI Liaisons

COMPLAINTS

No complaints regarding Construction activities were received by the DOT&PF in FFY2022.

CONTRACTING

EQUITABLE PROVISION OF SERVICES AND FACILITIES

Contracting works diligently to ensure that all contracts are administered in a standardized manner. Standardized forms are utilized for all contracts, which include the required nondiscrimination assurances. These assurances emphasize that federal nondiscrimination policies apply to all DOT&PF sub-recipients, contractors, and sub-contractors of DOT&PF as Federal funding recipients.

PROGRAM MANUALS AND DIRECTIVES

No new program manuals or directives are currently under review.

TRAINING

The Contracting Officers in the Northern, Central, and Southcoast Regions attended the online Title VI training and presentation given by the Title VI Specialist.

COMPLAINTS

No complaints regarding Contracting activities were received by the DOT&PF in FFY2022.

MAINTENANCE AND OPERATIONS (M&O)

M&O is currently updating the priority evaluation road plan when it comes to snow removal, brush cutting, and any other aspect of maintenance service provided throughout the state.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

Roadways maintained by the State of Alaska are prioritized by traffic volume and the FHWA highway classification system. High-volume routes and streets that connect rural communities to the primary road system are prioritized higher than low-volume, local roads. Road prioritization fluctuates seasonally, and seasonal priorities are [published](#) and available to the public.

Complaints about road and sidewalk maintenance are responded to by sending M&O staff to investigate the area and correct the problem immediately or communicate with staff in other regions if the issue requires a more comprehensive solution.

If there is a complaint or inquiry about highways or road construction, the complaint is sent to the Title VI Specialist.

PROGRAM MANUALS AND DIRECTIVES

M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook, which instructs employees to “Always follow DOT&PF, standards, policies, and procedures,” including all procedures relating to civil rights.

No new programs or manuals are currently under review.

TRAINING

All Regions have access to the online Title VI training portal on the T2 calendar. Additionally, all regional Title VI Liaisons attended web-based presentations and training during the reporting period.

COMPLAINTS

No complaints regarding M&O activities were received by the DOT&PF in FFY2022.

PUBLIC MEETINGS

When meetings were held, PD&E held all meetings at accessible, centrally located facilities, and the Title VI Specialist reviewed public meeting documents. Mailings were sent to nearby residents, informing them of upcoming opportunities for engagement, and reasonable accommodation information was included on all notices and mailers. Online announcements, newspaper ads, flyers, stakeholder engagement, posters, and social media were also utilized. Though PD&E uses technological trends and considers social media to broaden the scope of engagement activities, staff noted that direct mailers are the most equitable. Currently, PD&E uses virtual methods to hold public meetings through Microsoft Teams, Facebook Live, and Zoom.

PUBLIC PARTICIPATION

The public can submit written comments to the Regional Environmental Manager as stated in newspaper notices and on DOT&PF State of Alaska online Public Notices for the preliminary design and environmental (PD&E) phase of projects. Email comments and phone calls can also be made during the PD&E phase, typically submitted to the project manager and environmental analyst through the contact information published in newspapers and online Public Notices. At public meetings, participants can submit written comments on comment sheets either at the meeting or mail them in at a later date. Public meeting outreach materials also have an email contact for submitting comments, usually the public meeting coordinator. Public comments can be received at any time during project development, not just during the PD&E phase of the project.

Public engagement techniques used in FFY2022 for public participation include continued use of new technology and innovations and social media to expand and broaden participation and outreach into all communities. This included partnering with local government units and hiring consultants specializing in public participation.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

PD&E uses community data from the Alaska Department of Commerce, Community, and Economic Development (ACCED) and the Environmental Protection Agency (EPA) EJ Mapper tool to determine if a project may have disparate impacts on low-income and minority communities.

PD&E collects demographic information at all public meetings using sign-in sheets, which can provide insight into whether targeted outreach methods have been effective.

PROGRAM MANUALS AND DIRECTIVES

PD&E continues to develop its [Environmental Procedures Manual](#). As components of the manual are evaluated, the CRO will provide resources and support in sections addressing traditionally underrepresented populations and environmental justice.

ADDRESSING PUBLIC CONCERNS

PD&E provides multiple avenues for the public to express their concerns through public meetings, project websites, email, phone, and in-person. In addition, PD&E staff is willing, in some instances, to meet with residents on-site to discuss how a project could impact their property.

TRAINING

The Title VI Liaison attended the virtual training conducted by the Title VI Specialist.

FFY2023 Goal: Title VI training.

COMPLAINTS

No complaints regarding PD&E activities were received by the DOT&PF in FFY2022.

PLANNING

PUBLIC MEETINGS

The local Metropolitan Planning Organizations hold most public meetings in the Northern and Central Region (MPO): FAST Planning and AMATS. Southcoast does not collaborate with an MPO and directly facilitates more public involvement than the other regions.

All meetings facilitated by Planning were held at accessible facilities. If an accessible location cannot be found, planning personnel will seek to find a location and provide amenities to meet accessibility standards. Meetings were advertised through newspaper ads, public service announcements, radio, and other methods. For Southcoast, meetings were held in hub communities, and more remote communities were mailed an informational newsletter which offered a mechanism for providing comments. All printed outreach materials included the required reasonable accommodation language and a TTY number.

PUBLIC PARTICIPATION

The Community Transportation Program (CTP) is a competitive surface transportation program held every 3 years and administered by the Alaska Department of Transportation & Public Facilities (DOT&PF). The CTP solicits community input, nominations, and project sponsorship. Development of projects includes:

- Identifying needs through public outreach and involvement.
- Evaluating and scoring eligible projects by a board.
- Prioritizing and selecting projects to award.

Awarded projects will be developed and managed by DOT&PF.

The Community Transportation Program (CTP) and the Transportation Alternative Program (TAP) are competitive surface transportation programs to preserve, upgrade or create new roads, bridges, and trails outside the Metropolitan Planning Organizations (Anchorage & Fairbanks) boundaries.

INCORPORATION OF TITLE VI ELEMENTS

Planning prioritizes meetings at accessible locations and provides accommodation language on all flyers. In addition, community data from the Alaska Department of Commerce, Community, and Economic Development was used to evaluate the need for interpreters or increased underrepresented stakeholder outreach.

ADDRESSING PUBLIC CONCERNS

Comments are received through the mail, email, phone, and various social media platforms for all projects and are recorded and responded to in the manner they were received.

PROGRAM MANUALS AND DIRECTIVES

There are no program manuals currently under review for Planning.

TRAINING

Liaisons received Title VI training in FFY2022. The training was provided by the Title VI Specialist and attended by the Title VI Liaisons.

COMPLAINTS

No complaints regarding Planning activities were received by the DOT&PF in FFY2022.

RESEARCH

EQUITABLE PROVISION OF SERVICES AND FACILITIES

Research ensures nondiscrimination by requiring nondiscrimination clauses in all contracts and by contracting with publicly funded universities needed to develop and follow Title VI policies under the U.S. Department of Education.

PROGRAM AND MANUALS

The Research Development and Technology Transfer Section (RD&T2) is managed under the Statewide Design and Engineering Services Division. RD&T2 made no changes to the Standard Operating Procedures but has updated some training materials.

There are currently 27 active research projects in FFY2022

TRAINING

Alaska LTAP/T2 Training-Fall course for FFY2022 via online module training:

- [Project Management](#) – General UAA – Zoom (September 24, 2022 – October 4, 2022) (October 10, 2022 – October 17, 2022) [*DOT&PF Employees Only*]
- [FAA: Airport Pavement Design and Evaluation Workshop](#), Anchorage (October 2022)
- [NHI-134077 Contract Admin Core Curriculum](#), Juneau, Anchorage, Fairbanks (October 2022)
- [NHI 151050 Traffic Monitoring Programs](#): Guidance and Procedures, Anchorage (October 2022)
- [Construction Critical Thinking for Contract Changes](#) – 3-Day Workshop, Fairbanks, Anchorage (November 2022)
- [Designers Critical Thinking for Contract Changes](#)- 1-Day Workshop, Fairbanks, Juneau (November 2022)
- [NHI-131139 Constructing and Inspecting Asphalt Paving Projects](#)-Anchorage (November 2022)
- [NHI 133121 Traffic Signal Design and Operation](#)- Anchorage (November 2022)
- [Rock Blasting and Overbreak Control](#)- Anchorage & Juneau (November)
- [NHI-134037V Managing Highway Contract Claims](#): Analysis and Avoidance-Virtual Delivery (December 2022)

Title VI training for management has been requested through the FHWA Resource Center. FFY2023 is the earliest anticipated date of in-depth Title VI training for DOT&PF project managers and upper management.

COMPLAINTS

No complaints regarding Research activities were received by the DOT&PF in FFY2022

RIGHT-OF-WAY (ROW)

APPRAISALS, NEGOTIATIONS, CONDEMNATIONS

ROW reported the following for FFY2022

- **Northern Region:** 14 Appraisals, 69 Parcel Negotiations, 2 Condemnations, 31 Waiver Valuations, 4 Relocations.
- **Central Region:** 52 Appraisals, 0 Waiver Valuations, 80 Parcel Negotiations, 6 Condemnations, 12 Relocations.
- **Southcoast Region:** 28 Appraisals, 79 Parcel Negotiations, 1 Condemnation, 51 Waiver Valuations

With little to no demographic information, no pattern of discrimination could be detected. Therefore, the Title VI Specialist worked with NR, CR, and SR Title VI Liaisons on available information and training supplied by FHWA to develop a plan to collect demographic information.

FFY2023 Goal: Title VI training/ demographic data collection

COMPLAINTS

No complaints regarding ROW activities were received by the CRO in FFY2022.

STATE EQUIPMENT FLEET (SEF)

CONTRACT ADMINISTRATION

SEF uses a standardized bidding procedure that includes contact information for bidders with disabilities. SEF procurements all comply with procurement rules and federal standards. For state-funded procurements, the appropriate bidders' preferences are applied to all bids for Alaska bidders, women/minority-owned businesses, etc. These preferences are applied to the evaluation process in percentage reductions from the actual bid price. Submission bids are accepted based on cost estimates precluding subjectivity or potential discrimination in the award.

PROGRAM MANUALS AND DIRECTIVES

No program manuals are currently under review.

TRAINING

The SEF liaison received Title VI training through the online Title VI training provided by the Title VI Specialist.

COMPLAINTS

No complaints regarding SEF activities were received by the DOT&PF in FFY2022.

ANCHORAGE METROPOLITAN AREA TRANSPORTATION SOLUTIONS (AMATS)

PUBLIC MEETINGS

AMATS advertised upcoming public meetings using social media and on their website. Meetings traditionally held at ADA-accessible facilities were unavailable for FFY2022. Instead, AMATS staff attended virtual meetings and community events through online platforms to discuss upcoming projects.

AMATS provided an opportunity to virtually meet and offer participants to provide self-reported demographic data at all public meetings through survey monkey or other demographic-identifying surveys.

AMATS Coordinated Human Services Transportation plan has been opened and viewed by community members and AMATS personnel in ADA-compliant areas. In addition to ADA-compliant areas, AMATS has extensively reached out to minority communities for input into projects.

PUBLIC PARTICIPATION

AMATS embraced technologies for engaging new audiences in FFY2022, including using Google Forms (which automatically translate to a person's default language settings and are screen-reader accessible), using ArcGIS interactive maps, asking demographic questions in online surveys, and reducing visual clutter in documents to communicate project information to all individuals effectively.

Each year when recruiting for the Citizen's Advisory Board, AMATS actively sought to recruit board members reflective of the diversity in Anchorage.

AMATS continued ambitions for functional public meetings are as follows:

BE ENGAGING

All meetings and workshops will be structured with agendas that define the topics for discussion. Workshops will be designed to be lively, fun and encourage interaction among participants. Events will encourage participants to work together to find common ground and consensus around challenging and important issues.

BE INFORMATIVE

The events, conversations, meetings, and other activities that occur as part of the process will be targeted at soliciting input. Events will focus on educating and informing participants about what is known about the area and the realistic possibilities for its future. Thorough background information will be provided so that participants can engage in meaningful and influential conversations. Where appropriate, the project team will provide information for participants to

“study” before critical community events by offering agendas, memoranda, reports, and other materials ahead of time.

BE TRANSPARENT

It is vital to the project’s success that Municipality of Anchorage (MOA) staff remain transparent and accessible to the public. Therefore, the public will be notified of all meetings, and the results from those meetings will be made available. In meetings held by AMATS staff, one, if not all, areas’ projects are covered within the forum, and results and comments from AMATS members are shared with the public during public outreach events.

INCORPORATION OF TITLE VI ELEMENTS

AMATS provides their [nondiscrimination assurances](#), [Title VI & LEP Plan](#), discrimination complaint [procedures](#) and [form](#), and resources in Hmong, Spanish, Korean, Samoan, Yupik and Tagalog as well as other languages on its website.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

AMATS used socioeconomic data to help forecast where vulnerable populations might be located based on housing and income demographics. Housing density was examined as part of Bike/Ped planning efforts and the development of the updated land-use plan. In the future, AMATS will use this data to better analyze and invest in transportation infrastructure to serve the needs of these communities.

The equity analysis performed for the non-motorized plan update considered demographic factors that, when combined, indicated concentrations of historically vulnerable populations. Active transportation investments in those areas were included to help alleviate a broader range of issues, including access to jobs, education, and/or healthcare.

AMATS added access to transit (transit users are disproportionately low-income and/or minority) to their ranking criteria for projects included in the Transportation Improvement Plan (TIP) and Metropolitan Transportation Plan (MTP).

As AMATS begins work on the 2050 MTP, they have committed to a “robust public involvement... including outreach to underserved populations and LEP [populations].” The 2050 MTP Appendix A: Environmental Justice provides a thorough analysis of the impacts of planned AMATS decisions on low-income and minority populations.

The AMATS Bike/Ped Advisory Board includes three members representing underrepresented populations in Anchorage.

ADDRESSING PUBLIC CONCERNS

AMATS receives comments in person at meetings and by phone, mail, email, project websites, and surveys. These comments are individually responded to by AMATS staff, compiled into a response summary, and reviewed by Technical and Policy Committee members for potential inclusion in project documents.

PROGRAM MANUALS AND DIRECTIVES

AMATS is currently working with the Municipality of Anchorage on an LEP Plan. The current LEP plan will be revised as new technology and ways to better the plan is in development.

FFY2023 Goal: AMATS has recently changed Title VI Liaison and will need to be brought up to speed. The last Title VI Plan was approved in 2012. However, the Title VI Specialist will be working with the Title VI Liaison to aid AMATS personnel in the development of a current Title VI Program Plan.

TRAINING

AMATS staff received online Title VI training from the DOT&PF CRO on Title VI, ADA, EJ, and LEP.

COMPLAINTS

No complaints regarding AMATS activities were received by the DOT&PF in FFY2022.

FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING (FAST PLANNING)

PUBLIC MEETINGS

FAST Planning advertises meetings on the organization's website (www.fastplanning.us) using an online calendar. Meetings are also advertised with newspaper ads twice per meeting, multiple online public notice systems and bulletin boards, and social media sites such as LinkedIn, Instagram, Twitter, and Facebook. FAST Planning is utilizing the Zoom meeting platform to conduct all public meetings. The FAST Planning meeting materials can be found here: fastplanning.us/meetings/

Demographic data is collected through self-identification on the [FAST Planning virtual sign-in sheet](#) that the meeting host for FAST Planning posts in the Zoom meeting chat box. Unfortunately, the data collected with this sign-in method is not always equivalent to, or representative of, the number of meeting attendees visible in the actual zoom meeting. Instead, it is used as a cross-reference for the physical list that FAST-Planning staff creates as meeting

attendees enter the Zoom meeting. FAST Planning hopes that as meeting attendees become more familiar with virtual meeting spaces, the use of the online sign-in sheet will increase.

PUBLIC PARTICIPATION

FAST Planning hosts several regularly scheduled meetings throughout the year. Our Policy Board, Technical Committee, and Bicycle and Pedestrian Advisory Committee meet monthly, and the Project Enhancement Committee meets quarterly. These meetings are open to the public and are still virtual as of 07/22/2022. When advertising these meetings to the public utilizing social media, the newspaper, local radio PSAs, and the State of Alaska and Fairbanks North Star Borough Online Public Notice Systems, FAST Planning strives to use inviting and encouraging language for all to participate. FAST Planning advocates for public participation and involvement. FAST Planning also aims for transparency with its plans and projects by promptly posting all meeting materials, action items, and minutes to its website. FAST Planning utilizes Zooms for all of the meetings. FAST Planning uses public meetings and takes public comments on all proposed actions.

INCORPORATION OF TITLE VI ELEMENTS

FAST Planning displays their nondiscrimination assurances on their website (<https://fastplanning.us/docs/title6/>) and in public facilities including contact and complaint information.

FAST Planning also incorporates many Title VI elements throughout its programs.

EQUITABLE PROVISION OF SERVICES AND FACILITIES

FAST Planning is in the process of creating a Ladders of Opportunity Plan to increase the accessibility of essential services to traditionally underrepresented populations. As Ladders of Opportunity is an ongoing process, the Title VI Specialist will work closely with the Title VI Liaison on this area of the program.

FAST Planning staff has created dot-density analysis (Low Income, Minority, and LEP Individuals) maps that will aim to help the organization and its affiliates better evaluate potential impacts on low-income and minority communities.

No requests were received for translation services in FFY2022.

ADDRESSING PUBLIC CONCERNS

FAST Planning receives comments via mail, email, their website, in person, and on comment forms. All comments are responded to individually via email and responded to in a Public Responsiveness Summary for each project or program.

No comments were received in any language other than English.

PROGRAM MANUALS AND DIRECTIVES

The current Title VI Plan for FAST Planning is the FMATS Title VI Plan approved by the FMATS Policy Board on October 21, 2020. No other changes to program manuals and directives.

TRAINING

The Title VI Liaison for FAST Planning, attended the Association of Metropolitan Planning Organizations (AMPO), the National Planning Conference (NPC), and the Esri User Conference (UC) in FFY22. Each of these conferences offered several sessions pertaining to Title VI. The Equity and Social Justice track for each of these conferences is where the Title VI Liaison received the bulk of the Title VI training for the year. The Title VI Liaison hopes to attend another transit-related Title VI training within the year, and continually searches for engagement-related training opportunities that specifically identify the inclusion of Title VI.

The Executive Director for FAST Planning also attended multiple sessions on equity in transportation at the AMPO Conference and attended the Annual Transportation Research Board Meeting in Washington, D.C.

Both the Title VI Liaison and the Executive Director attended a FHWA peer exchange in Virtual Public Involvement with other small MPO's. This provided some great insight for how to better engage Title VI populations. All FAST Planning staff members participated in the online DOT&PF Title VI Training.

COMPLAINTS

No complaints regarding FAST Planning activities were received by DOT&PF in FFY2022.

ANNUAL TITLE VI AREA QUESTIONNAIRES

ALASKA MARINE HIGHWAY

DIVISION INFORMATION			
Title VI Program Liaison	Vendula Cadiente	Title	Administrative Asst. 3
Region	Alaska Marine Highway System	Phone	907-228-7267
How many years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	vendula.cadiente@alaska.gov
PUBLIC MEETINGS	RESPONSE	COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by AMHS during FFY2022 along with the number of attendees and any demographic data collected.	Winter schedule for this year 2022 was released 9/14/2022 and over 300 written comments were received.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	Available Upon Request
What efforts did AMHS staff use to promote diverse (ethnicity, age, gender, income, ability)	AMHS utilizes the Statewide Online Public Notice system as well as Press Release, GovDelivery subscription notification, the AMHS website, and direct email to those who have expressed interest in receiving AMHS	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	

level) public participation?	information. AMHS does not track how press releases are distributed beyond our distribution practices. However, it is known that our releases are often repeated or generate an article in numerous “local” news outlets across the State.		
How were these populations represented in the citizen participation process?	During 2022, due to COVID restrictions, all meetings were conducted over the phone and written comments were received by the AMHS Vessel Scheduler.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	Telephonic attendance is taken at the beginning, periodically during the meeting and after the meetings. All speakers are requested to identify themselves prior to speaking, however many participants just listen in and do not wish to comment. AMHS does not have any methods for identifying anonymous callers	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities?	All public meetings were held in a facility with accessible accommodations. All meetings were teleconferenced. No requests for accommodation were received by the Department for either of these meetings. Meetings were held Statewide via	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Where were the meetings located?	teleconference at the AMHS Headquarters, 7037 N. Tongass Hwy, Ketchikan, AK 99901.		
How does AMHS plan on continuing to ensure representative participation in its outreach efforts?	AMHS utilizes the Statewide Online Public Notice System, Press Releases, GovDelivery Subscription Notification, the AMHS Website (FerryAlaska.com), and direct email to those who have expressed interest in receiving AMHS information. All scheduling requests are received and vetted against impacts to existing service schedules and communities served.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe AMHS's efforts to engage new/diverse audiences in FFY2022.	<p>Schedules: AMHS has two scheduling cycles per calendar year. Public teleconferences are historically held for public comment approximately six months prior to the implementation of each schedule. This ensures sufficient notification of the schedules and allows the public to submit comments prior to the Departments publication of the schedules.</p> <p>Press Releases: All State Agencies are working with reduced operating budgets. This will impact all modes of transportation. For Alaskans relying on ferry service, the current and approved budget will continue to directly</p>	<input checked="" type="checkbox"/> Sufficiency <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	<p>impact AMHS operations and sailings. The Department utilized Press Releases and updates to the Department Webpage to disseminate important information related to vessel operations. Impacts that affect passengers is addressed by the AMHS Reservations Department.</p>		
<p>If AMHS received requests for alternative formats or languages, was AMHS able to accommodate these requests?</p>	<p>The Department is able to accommodate these requests. During the FFY 2022 Scheduling Teleconferences, AMHS received no requests for accommodations.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How are Title VI considerations addressed through stakeholder involvement mechanisms?</p>	<p>Public Notice outreach, and Multiple Media Forums are used to reach demographic. The Department utilizes the Departments Website, YouTube, Facebook, and Instagram to receive and disperse information.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	<p>FHWA is currently conducting a Title VI Equity Review and is currently opened during this reporting period.</p>
<p>Please attach any Public Participation Plans for projects commenced during FFY2022.</p>	<p>AMHS has implemented public comment for the Tustumena Replacement Vessel (TRV) project via our website utilizing the Public Input format utilized for other DOT&PF projects and initiatives. The public comment portal is: Tustumena Replacement Project Public</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>Engagement - PublicInput.com. This public input forum is monitored daily by the Project Manager and by an assigned AMHS Publication Specialist. The Publications Specialists maintain the site and the effort. The portal is available at the TRV Project Page: Tustumena Replacement Vessel Alaska Marine Highway System which is also reachable by browsing the DOT&PF websites: Transportation & Public Facilities (alaska.gov) / and DOT&PF Error Page (alaska.gov).</p>		
INCORPORATION OF TITLE VI ELEMENTS			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other AMHS functions.</p>	<p>The STIP and Long-Range Statewide Transportation Plan are not part of AMHS Operations. AMHS assists the Alaska Marine Highway Operation Board (AMHOB) with their efforts in planning both short- and long-term operation plan for the Alaska Marine Highway System. AMHOB Board is separate from AMHS and answers to the Governor. Additional information about AMHOB and their goals and function as it affects the Department can be located on the Departments Website. AMHS conducts twice yearly scheduling cycles that are widely advertised for public comment. These scheduled meetings are specifically related to</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	<p>the vessel sailing schedule for the next operational cycle. Operational Cycles within the AMHS are considered as Summer and Winter. Meetings are held approximately six months prior to the formal release of the next operational schedule. This ensures that the public has sufficient notification to submit comments, and for AMHS to respond and publish an approved operational schedule.</p>		
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the AMHS process.</p>	<p>No formal studies were conducted during FFY2022. FHWA is currently conducting a Title VI Equity One Review of the AMHS System to determine if AMHS Scheduling provides disparate service in its areas of vessel coverage. The Draft report indicates that AMHS has not created a disparity in service to communities of color, race or ethnicity. A second finding indicates that there is no evidence that service schedules create a disparity in service.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe what project selection decisions, if</p>	<p>The Department attempts to address accommodation issues as best we are able,</p>	<p><input checked="" type="checkbox"/> Sufficient</p>	

<p>any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?</p>	<p>and for the most part, believes it has accomplished those that are possible both onboard the vessels and at the terminals. The vessels and terminals do not have the ability to transmit/receive TTY Calls. The vessels are unable to accommodate all non-English speakers or those relying on signing. Tagalog and Spanish are exceptions as many vessel employees are multilingual, and AMHS can usually find an onboard employee able to assist. For scheduled public meetings, the Department would, and has upon a request for a reasonable accommodation made efforts to find a translator or sign language translator through local Visitors Bureaus and other community resources.</p>	<p><input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>List the ways that comments are received by the public.</p>	<p>Email, Mail, Phone, TTY Calls to the AMHS Reservations Office, and direct communication.</p>	<p><input checked="" type="checkbox"/>Sufficient <input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	

What is done with the comments that are received?	Comments are logged, reviewed, and considered in the decision-making process.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are responded to with either a receipt confirmation or follow-up FAQ's	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Please provide a copy of the Title VI Plan submitted to FHWA.	DOT&PF Civil Rights Officer governs our program plan	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Are those manuals and/or directives compliant with the Title VI Program?	Unknown	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did AMHS staff receive in FFY2022?	<p>Equal Employment Opportunity/Preventing Harassment” and 2) “AMHS ADA-Passengers with Special Needs”. The course completions are entered and tracked in the “ATLAS” Database. This information can be exported to report Title VI training completed. Shoreside Staff: The CRO has indicated they will develop an appropriate training plan for the AMHS Shoreside Staff and has indicated their department would like to implement the online training through the AMHS Learning Portal and will work with the AMHS Training Specialist to develop and implement the training program. Procedures for implementing the training of Shoreside Employees will need to be developed.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	The CRO will continue annual training and department specific training when needed or upon request
What Title VI/ADA Training would AMHS	The AMHS Equal Employment Opportunity/Preventing Harassment course and the AMHS ADA course “Passengers with	<input checked="" type="checkbox"/> Sufficient	

<p>staff like to see in FFY2023?</p>	<p>Special Needs” are required of all AMHS vessel and terminal staff. The EEO/Preventing Harassment course is offered in hard copy format and the ADA course is offered via on-line computer-based training. The CRO has indicated they will develop an appropriate training plan for the AMHS Shoreside Staff</p>	<p><input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the AMHS process, e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for AMHS projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No Civil Rights Complaints were received by the AMHS in FY 2022 in regard to any action or AMHS processes.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

CONSTRUCTION

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Barbara L. Tanner	Title	Chief of Contracts
Region	Northern	Phone	907- 451-3057
		Email	barbara.tanner@alaska.gov
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>		
PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by Construction during FFY2022 along with the number of attendees and any demographic data collected.	Public meetings are typically held for significant or identified projects, depending on impact or project features. A large-scale public meeting, the “Super Open House” is scheduled every spring and hosts several hundred participants. Due to COVID 19 concerns and public safety many public meetings have been cancelled or postponed. Several projects conducted Post Award Conference meetings which offered an option to attend online or telephonically. See the list below for project	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	Meeting documents available upon request.

	<p>PAC meetings. Neither the number of attendees or their demographic data were documented.</p> <ul style="list-style-type: none"> • Kotzebue Airport Runway Settlement Repair Project • Noorvik Airport Rehabilitation Project 		
<p>What efforts did Construction staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>All public meetings are open to public participation and input. When public meetings are conducted outreach to community members is made through different media outlets to reach a diverse audience. These range from traditional print newspaper and digital newspaper, AM and FM radio, message boards in the area, flyers, online through the DOT&PF project website and on social media.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>How were these populations represented in the citizen participation process?</p>	<p>No demographic data was collected from public meetings in FFY2022.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>PAC's are typically held in rural communities off the road system.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>Project open houses are typically held in a central and accessible location near the project (i.e., community centers, schools, public facility). PAC's are also held at community centers or schools. Due to Covid-19 most meetings have been cancelled but some have been conducted with an option to attend online or telephonically.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>How does Construction plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>By continuing to inform the public through the Department's website, announcements in local newspapers and radio spots, social media, alaskanavigator.org, electronic message boards, and hosting public open houses and PAC's.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
<p>Please describe Construction's efforts to engage new/diverse audiences in FFY2022.</p>	<p>Northern Region will continue to engage the public through open houses and PAC's when COVID-19 protocols can be maintained with public safety. Outreach to local affected residents is typically through flyers, local media, Department's website, social media, alaskanavigator.org, etc. When possible,</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	online/telephonic public meetings have been conducted		
If Construction received requests for alternative formats or languages, was Construction able to accommodate these requests?	None received	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Identify the methods available to the public to raise concerns before or during projects.	Project staffs contact info is posted to provide community/stakeholders with a person to direct their concerns to. Additionally, the Department maintains an online social media presence that has given people another avenue to contact Department staff with questions or concerns.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?	The department has the ability to receive TTY calls and can accommodate non-English speakers. If/when requests for content in alternate languages occur – we coordinate with the CRO or outside consultants to provide information in alternative languages. Construction related project decisions are focused on when to include a Post Award Conference in the contract documents. Other environmental justice considerations related to project development decisions are addressed through the Department’s NEPA process during earlier project stages.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	32	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	Comments are received from the public at regional and project field offices, through mail and email, social media, over the phone, and through local representatives.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are given to the project's construction manager and project engineer and addressed as appropriate.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Generally, comments are responded to by project staff and depending on the comment assistance from other regional staff may be necessary.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How many contract change orders had Title VI/ADA implications during FFY2022? Briefly describe how the implications were resolved.	ADA & Title VI are part of the preconstruction process and addressed in the Design Study Report. Change Orders required to modify the details of ADA features may exist in Construction due to site specific adjustments.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	The Alaska Construction Manual (ACM) is continuously being reviewed for potential improvements and changes.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes. Any proposed changes to the ACM are reviewed and approved by Statewide.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			

<p>What Title VI/ADA Training did Construction staff receive in FFY2022?</p>	<p>The trainings received were: · ADA in Work zones · ADA Overview for all staff · Staff on projects with ADA features received a general ADA overview with project specific guidance</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>The CRO will continue annual training and department specific training when needed or upon request.</p>
<p>What Title VI/ADA Training would Construction staff like to see in FFY2023?</p>	<p>NR Construction would like to continue receiving Title VI/ ADA trainings applicable to construction similar to the trainings conducted in this past year.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the Department's Construction process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No complaints received.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

CENTRAL REGION

DIVISION INFORMATION			
Title VI Program Liaison	David A. Lee	Title	Central Region Office Engineer
Region	Central	Phone	(907) 269-0451
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	Dave.lee@alaska.gov
PUBLIC MEETINGS	RESPONSE	COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by Construction during FFY2022 along with the number of attendees and any demographic data collected.	Please see the attached list of 2022 projects that had public meetings or Post Award Conferences. Demographic data was not collected by the CR Construction.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	See Appendix B.
What efforts did Construction staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?	Notifications of public meetings is done in open publication and online forum. Community specific projects also distribute flyers, mailers, and door hangers to the local residences and businesses.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How were these populations represented in the citizen participation process?	Unknown	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	Title VI Specialist will discuss the unknown at the Title VI bi-annual meeting. FFY2023
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	Sign in sheets provided on the AKDOT Civil Rights website are made available for the public to provide contact information as well as racial makeup. However, there is no requirement the persons attending must sign in.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities? Where were these meetings located?	Public Involvement literature on the DOT website for Public Open House notifications contain website links for information on the Title VI nondiscriminatory policy and a contact number for persons with disabilities who may need auxiliary aids, services, and/or special modifications to participate in public meetings.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>How does Construction plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>Construction will continue to provide outreach to the community in the form of public meetings and electronic information on the States website. Rural projects will perform PAC meetings prior to the beginning of construction to discuss the community concerns.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe Construction's efforts to engage new/diverse audiences in FFY2022.</p>	<p>Construction is utilizing social media and public events to reach out.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>If Construction received requests for alternative formats or languages, was Construction able to accommodate these requests?</p>	<p>None requested</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Identify the methods available to the public to raise concerns before or during projects.</p>	<p>Public meetings are held prior to the beginning of construction and any concern can be put forward and addressed in the appropriate method. During construction the Project Engineer is the point contact for public</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

	comments or concerns. Those issues that cannot be resolved at this level are elevated to the Project Manager or higher.		
ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	29 projects	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	<p>Sign in sheets provided on the AKDOT Civil Rights website are made available for the public to provide contact information as well as racial makeup. However, there is no requirement the persons attending must sign in.</p> <p>Public Involvement literature on the DOT website for Public Open House notifications contain website links for information on the Title VI nondiscriminatory policy and a contact number for persons with disabilities who may need auxiliary aids, services, and/or special modifications to participate in public meetings.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>What is done with the comments that are received?</p>	<p>Information collected is reviewed by the Design Manager and Construction Manager if the concern deals with Civil Rights issue the comment would be forwarded to the AKDOT Title VI Specialist.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How are comments responded to?</p>	<p>Comments are dealt with based on the nature on nature of the issue being raised. Typically, if the issue is project construction specific, the project engineer will contact the person directly to try and resolve the issue. If the complaint is more of a Civil Rights issue it will be forewarned to the Title VI Specialist for response.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How many contract change orders had Title VI/ADA implications during FFY2022? Briefly describe how the implications were resolved.</p>	<p>None</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PROGRAM MANUALS AND DIRECTIVES</p>			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>None</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Construction staff receive in FFY2022?	Training videos was made available to CR DOT Staff at the following website: https://www.fhwa.dot.gov/federal	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Construction staff like to see in FFY2023?	We would like to see more in person training in the off-season months as well as written guidance and online tutorials for new field staff hired at the beginning of the season.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's Construction process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No. Central Region AKDOT has not had any complaints or grievances filed.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
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SOUTHCOST REGION

<p>DIVISION INFORMATION</p>			
<p>Title VI Program Liaison</p>	<p>Paige Drayton</p>	<p>Title</p>	<p>Regional Contract Compliance Liaison</p>
<p>Region</p>	<p>Southcoast</p>	<p>Phone</p>	<p>907-465-2603</p>
<p>Which years have you served as Title VI Liaison?</p>	<p>2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/></p>	<p>Email</p>	<p>DOT.SR.CON.RCCL@alaska.gov</p>
<p>PUBLIC MEETINGS</p>			

<p>Please attach a list of public meetings held by Construction during FFY2022 along with the number of attendees and any demographic data collected.</p>	<p>Title VI Public Meeting sign-in sheets attached</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>See Appendix D</p>
<p>What efforts did Construction staff use to promote diverse (ethnicity, age, sex, income, ability level) public participation?</p>	<p>1 public meeting was held by Construction for federally funded projects during FFY2022.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>The Title VI Specialist will address public meeting participation at the bi-annual meeting with the Title VI Liaisons.</p>
<p>How were these populations represented in the in the citizen participation process?</p>	<p>1 public meeting was held by Construction for federally funded projects during FFY2022</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>No public meetings were held by Construction for federally funded projects during FFY2022.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>The Title VI Specialist will address public meeting participation and representation at the bi-annual meeting</p>

			with the Title VI Liaisons.
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	No public meetings were held by Construction for federally funded projects during FFY2022.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	See previous comment.
How does Construction plan on continuing to ensure representative participation in its outreach efforts?	Outreach efforts would be project specific. The public information plan would be based on the project, location, and public needs.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe Construction's efforts to engage new/diverse audiences in FFY2022.	The Department provides information in various formats to reach a broad demographic including, but not limited to print, radio, digital, social media, direct mail, and electronic message boards.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
If Construction received requests for alternative formats or languages, was	The Department did not receive language accommodation requests in FFY2022. If	<input checked="" type="checkbox"/> Sufficient	

<p>Construction able to accommodate these requests?</p>	<p>language accommodation requests occur in the future, the Department would consider utilizing online language translation applications.</p>	<p><input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	
<p>Identify the methods available to the public to raise concerns before or during projects.</p>	<p>Prior to construction, the Department follows the NEPA process to develop the Environmental Document which addresses stakeholder and public participation through public workshops. During construction, the Department utilizes various methods including but not limited to public meetings, email, phone, social media, and websites. The Project Engineer is the primary point of contact. Issues that cannot be resolved at this level are elevated to the Project Manager</p>	<p><input checked="" type="checkbox"/>Sufficient <input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	
<p>EQUITABLE PROVISIONS OF SERVICES AND FACILITIES</p>			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study</p>	<p>This is project specific. The Environmental document developed during preconstruction follows the NEPA process which includes documentation of all activities/studies that occurred related to the subject project</p>	<p><input checked="" type="checkbox"/>Sufficient <input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	

and how it will be incorporated into the Construction program process.			
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other functions.	Prior to construction, the Department follows the NEPA process to develop the Environmental Document which includes stakeholder and public participation through public workshops. During construction, the Department utilizes various methods including but not limited to public meetings, email, phone, social media, and websites	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	Approximately 9 projects were awarded during FFY2022 (10/1/2021-9/30/2022)	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	Websites, social media, emails, phone calls, letters.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are received, documented, and responded to within 24 hours.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are received, documented, and responded to in the same format it was received. All comments are handled at the lowest level and elevated as necessary.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How many contract change orders had Title VI/ADA implications during FFY2022? Briefly describe how the implications were resolved.	None have been reported.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			

<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>2022 Title VI Nondiscrimination Plan</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>It appears the plan is compliant.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did Construction staff receive in FFY2022?</p>	<p>ADA and Title VI Accommodation Training provided by Civil Rights Office and ADA training within temporary traffic control work zones.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would Construction staff like to see in FFY2023?</p>	<p>Any training that is relevant for project staff. Site visits to field offices would be helpful for new project staff to meet CRO</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

	staff and have an opportunity to ask questions	<input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Construction process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No complaints were received by Construction. A complaint may have been received as a result of the Department's Construction but to my knowledge, the complaint was not handled by Construction. The CRO processed a Lighting Issue in Ketchikan, AK and a determination was made that lighting standards were followed, but that an accommodation could be made by minor light angle alterations while still maintaining lighting standards. This work has yet to be fully complete and the engineer of record was working with the construction team to achieve the optimum lighting angle.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

CONTRACTING

STATEWIDE

DIVISION INFORMATION			
Title VI Program Liaison	Hilary Porter	Title	Chief Contracts Officer
Region	Statewide	Phone	(907) 465-6990
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	hilary.porter@alaska.gov
EQUITABLE PROVISION OF SERVICES AND FACILITIES			
How does Contracting ensure that the Title VI/Nondiscrimination Assurance paragraph is included in all solicitations for bids?	<p>Preamble: It is the policy of the DOT&PF to administer all solicitations and contract awards uniformly throughout the department. This policy requires all regional contracting officers and contracts staff to utilize standardized forms formalized by its statewide standards section and chief contracts officer.</p> <p>The Title VI/Nondiscrimination Assurance requirement is included in form 25D-55H (form FHWA-1273) Required Contract Provisions for Federal-Aid (FHWA) Construction Contracts.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	<p>This form is included in all fed-aid solicitations (Invitation to Bid).</p>		
<p>How does Contracting ensure that the bidding and award process for consultant agreements and construction contracts is conducted in a non-discriminatory manner?</p>	<p>All DOT&PF solicitations are advertised online at State of Alaska’s Online Public Notice web site, in accordance with State of Alaska Statute 36.30.130, and on ADOT&PF’s contracting web site.</p> <p>All fed-aid construction solicitations (Invitation to Bid) and contract awards (contracts) include the following forms related to Title VI.</p> <ul style="list-style-type: none"> • Alaska DOT&PF Form 25A-301, Federal EEO Bid Conditions (Standard Federal Equal Employment Opportunity Construction Contract Specifications for all Non-Exempt Federal and Federally-Assisted Construction Contract to be Awarded in the State of Alaska), and • Alaska DOT&PF Form 25A-304 EEO-1 Certification (Federal-Aid Contracts). <p>All fed-aid construction related professional services solicitations (Request for Proposals) include the following clause;</p> <ul style="list-style-type: none"> • Part A, Section 13. <i>The proposed contract will be a Federally Assisted Program of the U.S. Department of Transportation. If it will be an assisted program, then the Offeror shall insert the following notification in all subcontract</i> 	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p><i>solicitations for bids or proposals pertinent to this RFP: In accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, CFR, U.S. Department of Transportation (U.S. DOT), Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. DOT issued pursuant to such Act, in any Subcontract entered into pursuant to this RFP, Disadvantaged Business Enterprise firms will be afforded full opportunity to submit bids or proposals and will not be discriminated against on the grounds of race, color, sex, or national origin, in consideration for an award.</i></p>		
<p>How does Contracting ensure Title VI compliance by its contractors, subcontractors, and Local Public Agencies (like the Municipality of Anchorage or Kenai Borough)?</p>	<p>See preamble and responses to a. and b.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>PROGRAM MANUALS AND DIRECTIVES</p>			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No, However, DOT&PF is in the process of drafting a new statewide manual for Construction Manager General Contractor</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p>	

	(CMGC) procurements; likely to be completed in FY2023.	<input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Contracting staff receive in FFY2022?	Title VI basic training/manual is available online through DOT&PF Civil Rights Office, as needed.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Contracting staff like to see in FFY2023?	No suggestions. The current basic training/manual offered online seems sufficient.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's Contracting process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Contracting projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>None</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
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MAINTENANCE AND OPERATIONS

NORTHERN REGION

<p>DIVISION INFORMATION</p>			
<p>Title VI Program Liaison</p>	<p>Jason Sakalaskas</p>	<p>Title</p>	<p>Acting NR M&O Chief</p>
<p>Region</p>	<p>Northern</p>	<p>Phone</p>	<p>907-451-2214</p>
<p>Which years have you served as Title VI Liaison?</p>	<p>2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/></p>	<p>Email</p>	<p>Jason.Sakalaskas@alaska.gov</p>
<p>EQUITABLE PROVISION OF SERVICES AND FACILITIES</p>			

<p>Please attach a list of public meetings held by NR M&O during FFY2022, along with the number of attendees and any demographic data collected.</p>	<p>M&O rarely hold public meetings as much of our interaction with the public are through daily phone calls where we address ongoing annual maintenance work.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts did NR M&O staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>N/A as all of our contact information is made public and welcomes the submission of comments.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PROGRAM MANUALS AND DIRECTIVES</p>			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook which instructs employees to “Always follow DOT, standards, policies, and procedures” including all procedures relating to civil rights.</p> <p>No new programs or manuals are currently under review.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Yes</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did M&O staff receive in FFY2022?</p>	<p>Title VI Safe Zone Ally/LGBTQ+ Competency Training</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would M&O staff like to see in FFY2023?</p>	<p>Yearly training by the DOT&PF Civil Rights Office.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe NR M&O's efforts to engage new/diverse audiences in FFY2022.</p>	<p>M&O will continue to share their contact information electronically so that public can easily report maintenance work needs. We will</p>	<p><input checked="" type="checkbox"/> Sufficient</p>	

	also continue to put out public service announcements and roadway conditions reports when adverse conditions or delays may be experienced by the public on state highways and airports.	<input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
List the ways that comments are received by the public.	Routinely the public will report items of concern by phone or by email.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Maintenance staff review and determine, if necessary, course of action is needed to address the issue.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Often through a return phone call or email	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

COMPLAINTS			
Were any civil rights complaints received as a result of the Department's maintenance activities? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

CENTRAL REGION

DIVISION INFORMATION			
Title VI Program Liaison	Burrell Nickeson	Title	Maintenance & Operations Manager
Region	Central	Phone	269-0757
How many years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	Burrell.nickeson@alaska.gov

EQUITABLE PROVISION OF SERVICES AND FACILITIES			
Describe the process used to prioritize maintenance activities (for example – brush clearing, road maintenance, snow removal, etc.	CR M&O continues to follow the priority road plan when it comes to snow removal, brush cutting, and any other aspect of maintenance service provided throughout Central Region.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	N/A – see above, no documents are currently under review	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

TRAINING			
What Title VI/ADA Training did M&O staff receive in FFY2022?	Title VI Safe Zone Ally/LGBTQ+ Competency Training.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would M&O staff like to see in FFY2023?	Yearly training by DOT&PF Civil Rights Office	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's maintenance activities? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

SOUTHCOAST REGION

DIVISION INFORMATION			
Title VI Program Liaison	Marcus Zimmerman	Title	Chief of Maintenance and Operations
Region	Southcoast	Phone	907-465-4655
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/>	Email	Marcus.zimmerman@alaska.gov
EQUITABLE PROVISION OF SERVICES AND FACILITIES			
Describe the process used to prioritize maintenance activities (for example – brush clearing, road maintenance, snow removal, etc.	M&O follows Alaska Highway Maintenance and Operations Handbook and route prioritization established by the department.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	M&O activities are governed by the Alaska Highway Maintenance and Operations Handbook which instructs employees to “Always follow	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

	<p>DOT, standards, policies, and procedures” including all procedures relating to civil rights.</p> <p>No new programs or manuals are currently under review.</p>	<input type="checkbox"/> Sub. Deficiency	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Yes</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did M&O staff receive in FFY2022?</p>	<p>None</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>What Title VI/ADA Training would M&O staff like to see in FFY2023?</p>	<p>Yearly training by the DOT&PF Civil Rights Office.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

COMPLAINTS			
Were any civil rights complaints received as a result of the Department's maintenance activities? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

PRELIMINARY DESIGN & ENVIRONMENTAL

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Brett Nelson	Title	Regional Environmental Manager
Region	Northern	Phone	451-2238
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/>	Email	Brett.nelson@alaska.gov

PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by PD&E during FFY2022, along with the number of attendees and any demographic data collected.	<p>Virtual Open Houses: 5th Ave. Reconstruction Cordova 2nd Street Reconstruction Richardson Hwy Passing Lanes Woll Road Resurface and Widen Chena Ridge and Chena Pump Resurfacing Parks Hwy Cantwell to Healy PEL Parks Hwy MP 231 Improvements</p> <p>Open House: Ruby Slough Road (sign-in sheet attached)</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	See Appendix C
How many public hearings were held during the reporting period concerning location of a project?	No public hearings were held during the reporting period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How was information regarding meeting times and locations advertised and was it adequate to provide notification to minorities and low-income communities?	Meeting information is primarily noticed through Online Public Notices, project websites, newspaper, and using various social media applications. These methods are believed to reach minorities and low-income communities.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p>	<p>The majority of meetings are now available online (virtually), so physical locations are not limiting. We also offer options for people needing assistance with communication needed for virtual meetings/electronic comments</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How does NR PD&E plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>NR plans to continue utilizing new technology and innovations, as well as social media to expand reach into all communities. NR also has communications staff that assist with outreach into all affected communities.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe NR PD&E's efforts to engage new/diverse audiences in FFY2022.</p>	<p>Utilizing changing technological trends and considering social media to broaden participation outreach. Northern Region Public Information Office is leading a project to expand use of virtual public involvement, with the hopes of expanding options and outreach for public participation. Also, Northern Region continues partnering with local units of government and hiring consultants with specialization in public participation seems to help with outreach efforts.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How were minorities, women, elderly, persons with disabilities, and low-income community representatives identified and encouraged to become involved in the project location and environmental phase?</p>	<p>Public involvement during reporting period was online, including widespread use of social media to encourage public engagement.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>If NR PD&E received requests for alternative formats or languages, was PD&E able to accommodate these requests?</p>	<p>No requests for alternative formats or languages were made during reporting period.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Please attach any Public Participation Plans for projects commenced during FFY2022.</p>	<p>Richardson Hwy Passing Lanes – PIP attached.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>See Appendix C</p>
<p>EQUITABLE PROVISIONS OF SERVICES AND FACILITIES</p>			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income</p>	<p>Not aware of any studies conducted during this reporting period.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

<p>levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the PD&E process.</p>		<input type="checkbox"/> Sub. Deficiency	
<p>Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?</p>	<p>No project selection decisions were affected by Title VI or EJ issues. Yes, we have a TTY phone. We can obtain assistance for non-English speakers if requested.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>PROGRAM MANUALS AND DIRECTIVES</p>			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No, not that we are aware of currently.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Any manuals should be compliant.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	<p>The Title VI Specialist will confirm this at the Title VI bi-annual meeting FFY2023</p>

		<input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	Public comments may be received via email, phone, in person (writing), or other electronic submittals (OPN comment system).	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
During the reporting period, how many pre-draft Environmental Impact Statements (EIS) or Environmental Analyses were open for public review? Summarize comments provided on EIS/EAs where minorities, women, elderly, disabled and low-income persons were adversely impacted	No EIS/EAs were open for public review during the reporting period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are shared/discussed with the project team and kept with the project environmental documentation.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How are comments responded to?	Comments come in many forms and may or may not be directly relevant to the proposed project. Depending on the nature of the comment, it may cause need to follow-up with the person commenting or result in an adjustment to the project design. Like comments may be lumped or summarized in the document. Comments are welcomed and taken seriously.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did PD&E staff receive in FFY22?	Title VI Safe Zone Ally/LGBTQ+ Competency Training.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would PD&E staff like to see in FFY2023?	Title VI training, ADA training. Public participation/outreach process training (not just how to conduct a public meeting, but what is required and how to best document).	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

COMPLAINTS			
Were any civil rights complaints received as a result of the Department's PD&E process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficiency <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other NR PD&E functions.	These functions primarily fall to Planning and are undertaken prior to Environmental.	<input checked="" type="checkbox"/> Sufficiency <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

DIVISION INFORMATION			
Title VI Program Liaison	Brian Elliott	Title	Region Environmental Manager
Region	Central	Phone	(907) 269-0539
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/>	Email	brian.elliott@alaska.gov
PUBLIC MEETINGS		Compliance	Comments from CRO
Please attach a list of public meetings held by PD&E during FFY2022, along with the number of attendees and any demographic data collected.	<p>4 public meeting this year for 3 projects.</p> <p><u>Seward to Glenn Connection PEL</u></p> <p>1/27/2022 Virtual 5/25/2022 In Person at the Fairview Rec Center.</p> <p><u>Parks Hwy Alternative Corridor: P&E Linkage Study</u></p> <p>3/29/2022 Virtual. Waiting on sign in sheet.</p> <p><u>Bethel Tundra Ridge Road Rehabilitation</u></p> <p>4/20/2022 In Person at the Yupiit Piciryarait Cultural Center.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	See Appendix B

<p>How many public hearings were held during the reporting period concerning location of a project?</p>	<p>No Public Hearings were held in FFY2022</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>How was information regarding meeting times and locations advertised and was it adequate to provide notification to minorities and low-income communities?</p>	<p>DOT&PF Central Region Preliminary Design and Environmental (PD&E) makes considerable effort to make sure that everyone who is affected by the project, including minorities and low-income communities, has an opportunity to participate early in the project. One way PD&E does this is to have project meetings and events close to the project location, which increases accessibility for all. If requested, PD&E will meet people at their property to discuss an issue. Based on the location of the project or by request, PD&E will employ a translator. The other primary way PD&E encourages people to participate is by having many ways to comment on a project. People can write a letter, email, Facebook message, make a phone call, or fill out a comment sheet. Depending on the project PD&E may deploy a survey as well. Meeting times and locations are advertised in the local newspapers, radio stations, social media, and on our DOT online calendar. We have been utilizing</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>more social media outlets as a way to reach out to the public and keep them informed.</p>		
<p>What efforts were made to ensure meetings were accessible to persons with disabilities? Where were the meetings located?</p>	<p>PDE includes the following statement in public meeting outreach materials: “Persons with a hearing impairment can contact DOT&PF at our Telephone Device for the Deaf (TDD) at 269-0674. We can offer reasonable accommodations for special needs related to other disabilities.” Outreach materials have the public meeting coordinator’s contact information (phone number, email) so a person with disabilities can arrange for special accommodations or needs.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How does PD&E plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>PD&E organizes its strategies to inform and invite all affected stakeholders to participate. One of these strategies is to develop inclusive mailing lists of all residents, property owners, and businesses along the project corridor. A wide variety of outreach methods are used including direct mail, email communications, public service announcements, newspaper advertisements, State of Alaska Online Notices, GovDelivery, Community Council notices, online event calendars, and Facebook advertising. Direct mail is the centerpiece of the communications plan because it goes directly to individuals affected by each project</p> <p>We also plan to utilize changing technological trends and considering social media to broaden participation outreach. Also, partnering with local units of government and hiring consultants with specialization in public participation seems to help with outreach efforts</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe PD&E's efforts to engage new/diverse audiences in FFY2022.</p>	<p>In order to continue to improve our engagement program, PD&E has added public transit directions to our outreach materials, converted our email template to mobile friendly, and started running targeted online advertisements. In</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p>	

	<p>addition, we have been exploring ways to use online meetings and public outreach.</p>	<input type="checkbox"/> Sub. Deficiency	
<p>How were minorities, women, elderly, persons with disabilities, and low-income community representatives identified and encouraged to become involved in the project location and environmental phase?</p>	<p>PD&E makes considerable effort to make sure everyone who is affected by the project has an opportunity to participate early in the project. One way PD&E does this is to have project meetings and events close to the project location which increases accessibility for all. If requested, PD&E meets people at their property to discuss an issue. Based on the location of the project or by request, PD&E will employ a translator. The other primary way PD&E encourages people to participate is by having many ways to comment on a project. People can write a letter, email, Facebook message, make a phone call, or fill out a comment sheet. Depending on the project PD&E may deploy a survey as well. In addition, we also try to identify leaders or representatives of minorities, women, elderly, persons with disabilities, and low-income community during our planning process and the NEPA scoping phases to ensure the information is getting to them.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>If PD&E received requests for alternative formats or languages, was PD&E able to accommodate these requests?</p>	<p>No requests for alternative formats or languages. Were made during FFY22.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Please attach any Public Participation Plans for projects commenced during FFY2022</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>EQUITABLE PROVISIONS OF SERVICES AND FACILITIES</p>			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study</p>	<p>No studies were conducted in FFY22.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

and how it will be incorporated into the PD&E process.			
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No, not that we are aware of currently.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			

<p>List the ways that comments are received by the public.</p>	<p>The public can submit written comments to the Regional Environmental Manager from newspaper notices and DOT&PF State of Alaska online Public Notices for the preliminary design and environmental (PD&E) phase of projects. Email comments and phone calls can also be made during the PD&E phase, which are typically submitted to the project manager and/or environmental analyst through contact information published in newspapers and online Public Notices. At public meetings, participants can submit written comments on comments sheets either at the meeting or mail them in at a later date. Public meeting outreach materials also have an email contact for submitting comments which is usually the public meeting coordinator. Public comments can be received at any time during project development, not just during the PD&E phase of the project.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>During the reporting period, how many pre-draft Environmental Impact Statements (EIS) or Environmental Analyses were open for public review? Summarize comments provided on EIS/EAs where minorities, women, elderly,</p>	<p>None were conducted in FFY22.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

disabled and low-income persons were adversely impacted.			
What is done with the comments that are received?	Comments received from the public are read and responded to accordingly, then placed in the project file. Submitted written comments are scanned and stored electronically and as a paper file. Electronically submitted comments are stored in the project electronic file. Comments received and responses are included in the project's environmental document in an appendix.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Depending on the nature of the comment, the public meeting coordinator, the PD&E project manager, and/or the PD&E Environmental Manager responds. Usually, a response involves discussion and consensus between the project manager, environmental analyst, and the environmental manager.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did PD&E staff receive in FFY2022?	New EIA receive Title VI on-line training	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would PD&E staff like to see in FFY2023?	The preference on future trainings pertaining to Title VI in a in person or webinar format	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other NR PD&E functions.	N/A- Appears to be a question for Planning.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's PD&E process, e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>PD&E received no civil rights complaints as a result of the DOT&PF Central Region PD&E processes such as public involvement and coordination with tribal governments.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
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SOUTH COAST

DIVISION INFORMATION			
Title VI Program Liaison	Ben Storey	Title	Regional Environmental Manager
Region	Southcoast	Phone	907-465-4509
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	benjamin.storey@alaska.gov

PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
<p>Please attach a list of public meetings held by PD&E during FFY2022, along with the number of attendees and any demographic data collected.</p>	<p>Only two (2) public/informational meetings were conducted during FFY2022:</p> <ul style="list-style-type: none"> • Unalaska Master Plan Virtual Public Meeting: Oct. 28, 2021 <ul style="list-style-type: none"> ○ https://dot.alaska.gov/sereg/projects/unalaska/ • Juneau-Douglas North Crossing Virtual Open House No. 1: May 11, 2022 <ul style="list-style-type: none"> ○ http://www.jdnorthcrossing.com//documents.html 	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>How many public hearings were held during the reporting period concerning location of a project?</p>	<p>There were no public hearings.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>How was information regarding meeting times and locations advertised and was it adequate to provide notification to minorities and low-income communities?</p>	<p>Public meeting notices are provided to the public once a date has been scheduled. Notices come in the form of posters, newspaper ads, the DOT's online notice board, mailers, doorknockers and social media (i.e., Facebook).</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities? Where were the meetings located?</p>	<p>All but one meeting were held virtually due to the COVID-19 pandemic. Online meetings were held in third-party chatrooms. The sole indoor meeting was held at the Sitka assembly hall.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How does PD&E plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>The Region intends to carry-on with current practices while continuing efforts to use more social-media and internet accessible public meetings/workshops. All projects are required to develop a Public Information Plan which outlines how the Department will provide information to the public for that specific project.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe PD&E's efforts to engage new/diverse audiences in FFY2022.</p>	<p>Social-media outlets as well as virtual public meetings/workshops were utilized in attempts to reach broad audiences that would not be able to meet in-person due to COVID-19.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How were minorities, women, elderly, persons with disabilities, and low-income community representatives identified and encouraged to become involved in the project location and environmental phase?</p>	<p>Early on during the projects' individual environmental review, the environmental impact analyst reviews census data and public files from the local government in order to ascertain the potentially affected populations within the communities that would need to be notified and provided the ability to comment. If such populations are identified, then they are provided outreach through whichever possible channels afforded to them.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>If PD&E received requests for alternative formats or languages, was PD&E able to accommodate these requests?</p>	<p>Such requests were not made this past fiscal year. However, the Department is prepared to assist with such requests if the need arises.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Please attach any Public Participation Plans for projects commenced during FFY2022</p>	<p>The attached public information plans were drafted/completed for the FFY2022,</p> <ul style="list-style-type: none"> ○ HNH Harbor Way Pedestrian Improvements & Pitt Island Cemetery Walkway ○ JNU Franklin & Thane Resurfacing: Tram Parking Lot to Mt Roberts 	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>The Title VI Specialist will confirm with liaison at the Title VI bi-annual meet FFY2023</p>

	<ul style="list-style-type: none"> ○ JNU Bridget Cove Culvert Replacement ○ SITKA Seawalk-Phase 2 		
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the PD&E process.</p>	<p>There were no individual studies conducted specifically for gathering these data types. However, this data is generally extrapolated from the public comments received during project scoping or received via short project-specific surveys.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>The main manuals are the Alaska Environmental Procedures Manual and the Alaska FHWA Program Environmental Procedures Manual; as well as several minor memorandums and internal planning documents.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Yes, they could not have been originally approved without being Title VI compliant.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>List the ways that comments are received by the public.</p>	<p>Written via comment form, letter or e-mail; verbal by phone or in-person to project staff who record the comment.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>During the reporting period, how many pre-drafts Environmental Impact Statements (EIS) or Environmental Analyses were open for public review? Summarize comments provided on EIS/EAs where minorities, women, elderly, disabled, and low-income persons were adversely impacted.</p>	<p>No EAs/EISs were conducted during FFY2022</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What is done with the comments that are received?</p>	<p>They are sent to the corresponding project team member that can best formulate a response that is then shared and reviewed by the team prior to sending to the commenter. Comments are kept in the project file and are reviewed by all necessary parties (DOT&PF staff including project managers/engineers, environmental analysts)</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How are comments responded to?</p>	<p>Usually, comments are responded to via e-mail if the commenter provides an e-mail address. Otherwise, a verbal response would be given and then transcribed for the record. Public comments and responses are attached to the final environmental document in an appendix.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did PD&E staff receive in FFY2022?</p>	<p>Basic introduction and discussion via webinar.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>What Title VI/ADA Training would PD&E staff like to see in FFY2023?</p>	<p>Many newer analysts have joined the staff, so an Alaska specific course would be very beneficial.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of the Department's PD&E process; e.g., public involvement activities, lack of coordination with tribal governments, Contracting opportunities for Construction projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>There were no civil rights complaints received this past year due to the PD&E process.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

PLANNING

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Randi Baily	Title	Fairbanks Area Planner
Region	Northern	Phone	907-451-2386
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	Randi.bailey@alaska.gov
PUBLIC MEETINGS			
Please attach a list of public meetings held by Planning during FFY2022, along with the number of attendees and any demographic data collected.	DOT&PF Northern Region held two public meetings in FFY2022. In-person meetings were held for the Upper Tanana Airport Planning Study (5/17/22), and one was for the Copper River Highway Transportation Master Plan (1/26/22). The sign-in sheets for those two meetings are attached.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	See Appendix C
What efforts did Planning staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?	The meetings were advertised extensively throughout the region through all types of media to reach a diverse group of participation	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

	including newspapers, radio, social media, and email, and online public notices.	<input type="checkbox"/> Sub. Deficiency	
How were these populations represented in the citizen participation process?	Public participation in the meetings appear to be representative of the demographic profile of the communities the meetings were based out of for each project.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	The Title VI Specialist will look to FHWA and other Federal resources as a means to acquire demographic data since all demographic data is voluntary.
Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.	Sign-in sheets requesting demographic information were available at all meetings as well as personal introductions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities?	All meetings were held at an ADA accessible location with the option to listen virtually through Zoom or a call-in number. Upper Tanana Airport Planning Study was held in Tok, Alaska at Fast Eddies.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

Where were the meetings located?		<input type="checkbox"/> Sub. Deficiency	
How does Planning plan on continuing to ensure representative participation in its outreach efforts?	NR Planning Field Office will extensively advertise through all types of media and select ADA accessible if meetings are held in-person. Meetings will continue to be available virtually through zoom and a call-in number will be provided. Project websites will be updated accordingly.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe Planning's efforts to engage new/diverse audiences in FFY2022	NR Planning Field Office coordinates with Program Development to ensure mailing and email lists for all audiences are up to date. The Alaska DOT&PF Public Information Office informs the public through Facebook, Twitter and Instagram, and online public notices. We also use a variety of outreach strategies to ensure we are reaching the widest segment of the population possible. All meeting ads are posted to the online public notice system.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
If Planning received requests for alternative formats or languages,	N/A	<input checked="" type="checkbox"/> Sufficient	

<p>was Planning able to accommodate these requests?</p>		<input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>How are Title VI considerations addressed through stakeholder involvement mechanisms?</p>	<p>ADA accessible locations will be chosen for meetings and details of available accommodations will be included in the extensive advertising.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other Planning functions.</p>	<p>NR Planning Field Office coordinates with Program Development to be certain that mailing and email lists for all audiences are up to date. A wide variety of outreach methods are used, and ADA accessible venues are chosen whenever possible. The public is notified through the State DOT&PF website, local newspapers, Facebook, Twitter and Instagram. There are also hard copy</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	mailings for public comment on specific projects/plans.		
What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the planning process.	Public meetings were held where the data provided was relative to minority individuals, communities, income levels, physical environment, and travel habits.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	21 project starts were initiated in FFY2022.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public.	Comments are received by phone, email, regular mail and through meeting comment forms collected by the Design Planning, as well as Facebook, Instagram and Twitter. Comments are also received during project open house or public comment period.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	All comments, questions, and responses are handled by the appropriate division and addressed in a timely matter.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How are comments responded to?	Comments are responded to by mail, email, phone or in person. If a comment is received during a project open house, comments are often responded to by the project team or consultant	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	All manuals comply.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Planning staff receive in FFY2022?	Online Title VI training through the T2 calendar. Other training will be welcomed as it becomes available. Title VI Safe Zone Ally/LGBTQ+ Competency Training.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Planning staff like to see in FFY2023?	If any reporting requirements change.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			

<p>Were any civil rights complaints received as a result of the Department's Planning process; e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Planning projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
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CENTRAL REGION

<p>DIVISION INFORMATION</p>			
<p>Title VI Program Liaison</p>	<p>Philana Miles</p>	<p>Title</p>	<p>Regional Aviation Planner</p>
<p>Region</p>	<p>ANC Field Office</p>	<p>Phone</p>	<p>907-269-0516</p>
<p>Which years have you served as Title VI Liaison?</p>	<p>2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/></p>	<p>Email</p>	<p>philana.miles@alaska.gov</p>
<p>PUBLIC MEETINGS</p>			

<p>Please attach a list of public meetings held by Planning during FFY2022, along with the number of attendees and any demographic data collected.</p>	<p>Birchwood Airport Master Plan Update 10/27/2021</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>The Title VI Specialist was informed during this reporting period that the previous Title VI Liaison transitioned to another task as of 09/09/2022. The Birchwood Airport Master Plan update did roll over to FFY2022. The Title VI Specialist will address this at the next bi-annual meeting. See Appendix B.</p>
<p>What efforts did Planning staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>The airport public meeting was advertised in local newspapers, flyers, online on the project websites, through DOT&PF's Online Public Notice website, and through DOT&PF's social media accounts</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How were these populations represented in the in the citizen participation process?</p>	<p>The airport public meeting was held virtually, and diversity information was not available.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>The meeting was held virtually, so the mailing list is the only way to identify communities</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>Meetings were held virtually</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How does Planning plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>AFO will continue to advertise through local newspapers, flyers, the Online Public Notice system, DOT&PF's social media accounts, and project websites.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

PUBLIC PARTICIPATION			
Please describe Planning's efforts to engage new/diverse audiences in FFY2022.	AFO will advertise through local newspapers, flyers, the Online Public Notice system, DOT&PF's social media accounts, and project websites	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
If Planning received requests for alternative formats or languages, was Planning able to accommodate these requests?	No requests were received.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are Title VI considerations addressed through stakeholder involvement mechanisms?	Translation services are included, where applicable	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			

<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other Planning functions.</p>	<p>Program Development headquarters runs the public involvement for the LRTP, and the STIP. Area Planners will reach out to their communities and pass on the website/contact information. Public Involvement Plans are developed early in the project to make sure all individuals are included in the process.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the planning process.</p>	<p>A public meeting was held for one project that included data relative to minority individuals, communities, income levels, physical environment, and travel habits.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe what project selection decisions, if any, were affected by Title VI or Environmental Justice issues?</p>	<p>N/A.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	0	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public.	Public meetings, comment cards on the website, email, and phone	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	Comments are compiled and included in the public involvement portion of the airport master plan. Comments solicited ahead of the public meetings were addressed during each meeting. Comments received during the meeting were addressed, if possible; all comments were collected and are anticipated to be addressed at the next meeting, if applicable.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	Comments are compiled and included in the public involvement portion of the airport master plan. Comments solicited ahead of the public	<input checked="" type="checkbox"/> Sufficient	

	meetings were addressed during each meeting. Comments received during the meeting were addressed, if possible; all comments were collected and are anticipated to be addressed at the next meeting, if applicable.	<input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Planning staff receive in FFY2022?	Title VI Safe Zone Ally/LGBTQ+ Competency Training.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

		<input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Planning staff like to see in FFY2023?	It would be beneficial if all staff could receive the basic training	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Planning process, e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Planning projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

DIVISION INFORMATION			
Title VI Program Liaison	Marie Hiedemann	Title	Transportation Planner
Region	Southcoast	Phone	907-465-4477
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	marie.heidemann@alaska.gov
PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by Planning during FFY2022, along with the number of attendees and any demographic data collected.	<p>Juneau-Douglas North Crossing (JDNC) PEL Study public meeting – One virtual meeting. More than 70 people participated, including 15 members from the project team. No demographic data was collected.</p> <p>Harbors Project Evaluation Board is not a public meeting but is open to members of the public. No members of the public attended. Six Project Evaluation Board Members attended.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts did Planning staff use to promote diverse (ethnicity, age,	JDNC PEL Public Meeting was advertised in a variety of ways to reach a diverse audience:	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

<p>gender, income, ability level) public participation?</p>	<ul style="list-style-type: none"> o DOT&PF – Facebook o SOA – Online Public Notice o CBJ – Online Events Calendar o Juneau Empire – 4/24/2022 and 5/7/2022 o Constant Contact emailers – 4/28/2022, 5/6/2022, 5/11/2022 o Project website: http://jdnorthcrossing.com/ o Postcard mailer sent to 1842 addresses o PSA – KINY o Poster/Flier: Juneau public libraries (Douglas, Downtown, Valley), and Public notice boards, Shopping areas – Douglas Post Office, Island Pub Restaurant, Shopping areas o Harbors PEB - Online Public Notice, Website 	<input type="checkbox"/> Sub. Deficiency	
<p>How were these populations represented in the citizen participation process?</p>	<p>All populations provided with an opportunity to attend meetings, engage, and receive information. Comments were followed up on during the meeting and meeting notes provided on the website following the meeting.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
<p>Describe the mechanisms used to identify which communities were</p>	<p>JDNC PEL - Focused on the community in which the project is located. Mailing cards sent to those immediately adjacent to the project area.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency	

represented at the public meetings, hearings, and online outreach		<input type="checkbox"/> Sub. Deficiency	
What efforts were made to ensure meetings were accessible to persons with disabilities? Where were these meetings located?	JDNC PEL - Pre-recorded presentation with options to view CC/Subtitle captions. Both meetings - We included the Title VI information for our public notices: Both meetings were virtual.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How does Planning plan on continuing to ensure representative participation in its outreach efforts?	Continue to use OPN and Website for project evaluation meetings. For more traditional public meetings, Planning will continue to use a wide variety of tools to garner participation including website, news (print and radio), email, phone calls, posters, etc.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PUBLIC PARTICIPATION			
Please describe Planning's efforts to engage new/diverse audiences in FFY2022.	New audience for project area were engaged.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>If Planning received requests for alternative formats or languages, was Planning able to accommodate these requests?</p>	<p>No requests received.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How are Title VI considerations addressed through stakeholder involvement mechanisms?</p>	<p>We use the Title VI information for public notices and address requests as needed.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Please attach any Public Participation Plans for projects commenced during FFY2022.</p>	<p>Attached</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	<p>See Appendix D</p>
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			

<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other Planning functions.</p>	<p>The STIP did not have major updates, and community representatives have been informed regarding any major changes made. The facilitation of public involvement for the Long-Range Statewide Transportation Plan has been through the HQ Program development office. Planning attends and presents at pertinent meetings and provides information on all these documents and planning functions, as appropriate.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the planning process.</p>	<p>No activities provided this data.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe what project selection decisions if any, were affected by</p>	<p>Some ADA projects were selected per recommendations of a regionwide ADA assessment.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

Title VI or Environmental Justice issues?		<input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
How many projects were initiated in this reporting period?	Ones	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
List the ways that comments are received by the public	Project is in early stages of consultant selection and public involvement has not yet begun.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

How are comments responded to?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	23 CFR 450 17 AAC 05	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did Planning staff receive in FFY2022?	Title VI Safe Zone Ally/LGBTQ+ Competency Training.	<input checked="" type="checkbox"/> Sufficient	

		<input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Planning staff like to see in FFY2023?	Overview	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Planning process, e.g., public involvement activities, lack of coordination with tribal governments, contracting opportunities for Planning projects or transportation studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	None	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

RESEARCH (RD&T2)

DIVISION INFORMATION			
Title VI Program Liaison	Anna Bosin	Title	Research, Development & Technology Transfer Program Manager and Tribal Relations Liaison
Region	Headquarters	Phone	907 465 8140
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/>	Email	Anna.bosin@alaska.gov
EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
How many research projects are currently underway?	27	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Summarize actions taken to encourage universities/entities to use minority, female, persons	Research ensures nondiscrimination by requiring nondiscrimination clauses in all contracts and by contracting with publicly funded universities	<input checked="" type="checkbox"/> Sufficient	

<p>with disabilities and low-income students/researchers to participate on highway research projects.</p>	<p>required to develop and follow Title VI policies under the U.S. Department of Education.</p>	<p><input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the RD&T2 process.</p>	<p>ADA trainings in each DOT&PF region for Traffic Control through Work Zones in Fall, 2022. Hosted by ATSSA, had classroom and field portions to have hands-on demonstrations of wheelchair and other disability travel in the Public ROW. Local agencies attended the trainings alongside DOT&PF staff.</p> <p>Spring, 2022 an additional 1-day training for ADA through work zones was again hosted in each of the 3 DOT regions. ½ day field exercises were also included. LTAP targeted Tribes, Cities and Boroughs for training outreach and coordination. Tribal employees participated in many trainings throughout the year, specifically grader operator training, search and rescue peer exchange, and public involvement training.</p>	<p><input checked="" type="checkbox"/>Sufficient <input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	
<p>Provide a summary of Title VI self-monitoring activities conducted, including findings, recommendations, action items and status thereof.</p>	<p>Continue to advocate for Subject Matter Experts to be diverse when developing the technical advisory roles on research projects. Actively recruited for interns with Alaska Native Science and Engineering Program. Continue for CR and plan to expand recruitment to Fairbanks ANSEP campus</p>	<p><input checked="" type="checkbox"/>Sufficient <input type="checkbox"/>Tech. Deficiency <input type="checkbox"/>Sub. Deficiency</p>	

	group. Removed educational barriers from recent job postings		
PUBLIC MEETINGS			
Please attach a list of public meetings held by RD&T2 during FFY2022 along with the number of attendees and any demographic data collected.	None	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How does RD&T2 plan on continuing to ensure representative participation in its outreach efforts?	As Tribal Relations Liaison, I am actively participating in the SWD&ES DE&I working group to ensure implementable changes can be funded through RD&T2 activities. These could be additional internal/external trainings, funding peer exchanges, include targeted outreach to minority organizations. Local Technical Assistance Program performs outreach via phone, email, list serv, meeting presentations, and newsletter. Grader operator training in Rural locations were held in Summer 2021 and Summer 2022 which Tribal participation. I actively recruited champions for the NOFO Tribal Technical Assistance Program and encourage UAF to include Tribal leadership in their application the FHWA	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

PUBLIC PARTICIPATION			
Please describe RD&T2 efforts to engage new/diverse audiences in FFY2022.	RD&T2 presented at the BIA Providers Conference in Fall 2022. I provided information to the Commissioner's office who presented at the Alaska Tribal Transportation Working Group Spring 2022 Conference	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Please attach any Public Participation Plans for projects commenced during FFY2022.	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
List the ways that comments are received by the public.	Would be directed through the RD&T2 staff directly via email or phone. None have been received to-date	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What is done with the comments that are received?	If received, we would follow up with the public commenter in writing and include CRO staff if necessary.	<input checked="" type="checkbox"/> Sufficient	

		<input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	N/A - no comments ever received	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
INCORPORATION OF TITLE VI ELEMENTS			
List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other RD&T2 functions.	RD&T2 functions that include Title VI: -STIC application process advertised on Public Notice page -Advertising to class registrants that learning accommodations can be made for students who need them to attend trainings. -Invited Tanana Chiefs Conference Transportation Director to be a member of the STIC that selects innovation projects for DOT to invest in. Also, STIC provides feedback for DOT LTAP program training needs. Other STIC members include UAF, AGC, Alaska Consultant Engineers Chapter, FAST Planning MPO, City of Juneau, as well as internal DOT staff. -Connected and Autonomous Vehicle Working Group meets quarterly. Agency stakeholders	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	<p>include: DMV, Alaska Trucking Association, DNR.</p> <p>Provided EV working group with input on their plan and outreach to include Alaska Tribes. -Shared with Governor's Tribal Transportation Committee (5 members from across the state selected by the Governor's office) to disseminate grants and training opportunities open to Tribal Governments and individuals. Encourage minority representation on technical advisory teams/roles for DOT&PF Research projects and Planning functions</p>		
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	https://dot.alaska.gov/stwddes/research/assets/documents/rtt_prog_man_100121.pdf	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Are those manuals and/or directives compliant with the Title VI Program?	Yes	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

TRAINING			
What Title VI/ADA Training did Research staff receive in FFY2022?	I attended ADA training hosted by ATSSA. Cina Fisher and I attended the CR Spring Fling training presented by Robespierre Howard in Spring 2022.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would Research staff like to see in FFY2023?	Title VI program compliance training by FHWA. I am working with Rashaud Joseph and FHWA Alaska Division Office to fund a peer exchange with other DOT CRO offices on best practices. We will continue to offer ADA work zone training for staff in all three regions as well as LTAP eligible students.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received regarding non-utilization of minority universities for research studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.	None received	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

RIGHT OF WAY

NORTHERN REGION

DIVISION INFORMATION			
Title VI Program Liaison	Barry Hooper		Title Chief, Right of Way
Region	Northern		Phone 907-451-5426
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/>	2022 <input checked="" type="checkbox"/>	2023 <input type="checkbox"/>
APPRAISALS, NEGOTIATIONS, CONDEMNATIONS			
How many appraisals, negotiations, and/or condemnations were made in FFY2022? Please provide demographic data for all transactions with individuals.	There were 14 appraisals, 31 waiver valuations, 69 parcel negotiations, and 2 condemnations from 10/01/2021 through 09/15/2022. We received no demographic information regarding these actions		<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency
Did minorities, women, elderly, persons with disabilities, or low-income raise any concerns regarding their options in the negotiation phase?	No concerns raised.		<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency

<p>Describe the mechanisms used to identify what communities (minorities, women, elderly, persons with disabilities and low-income) were represented in the negotiation phase.</p>	<p>Demographic data collected is collected if/when personnel give the ROW agents the information. In most cases public personnel opt out of providing demographic information.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Specify the number of relocations during the reporting period; of these relocations how many were minorities, elderly, persons with disabilities, or low-income?</p>	<p>There were 4 relocations. We received no demographic information regarding these actions.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			
<p>Did your program receive any civil rights complaints in the following: appraisals, negotiations, or relocations assistance and payments? If so, how many? Summarize each complaint and the status with actions proposed and taken.</p>	<p>None received</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

DIVISION INFORMATION			
Title VI Program Liaison	Randy Vanderwood	Title	Regional Right-of-Way Chief
Region	Central	Phone	269-0686
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	Randy.vanderwood@alaska.gov
APPRAISALS, NEGOTIATIONS, CONDEMNATIONS			
How many appraisals, negotiations, and/or condemnations were made in FFY2022? Please provide demographic data for all transactions with individuals.	There were 52 appraisals, 80 parcel negotiations, and 6 condemnations during the reporting period of 10/1/2021 to 8/31/2022. No demographic information was received in association with these actions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Did minorities, women, elderly, persons with disabilities, or low-income raise any concerns regarding their options in the negotiation phase?	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

Describe the mechanisms used to identify what communities (minorities, women, elderly, persons with disabilities and low-income) were represented in the negotiation phase.	A self-reporting mechanism is used to identify communities represented in the negotiation phase.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
Specify the number of relocations during the reporting period; of these relocations how many were minorities, elderly, persons with disabilities, or low-income?	There were 12 relocations during the reporting period of 10/1/2021 to 08/31/2022. No demographic information was received in association with these actions.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Did your program receive any civil rights complaints in the following: appraisals, negotiations, or relocations assistance and payments? If so, how many? Summarize each complaint and the status	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

with actions proposed and taken.			
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SOUTHCOAST REGION

DIVISION INFORMATION			
Title VI Program Liaison	Greg Weinert	Title	Regional Right-of-Way Chief
Region	Southcoast	Phone	(907) 465-4541
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	Greg.weinert@alaska.gov
APPRAISALS, NEGOTIATIONS, CONDEMNATIONS			
How many appraisals, negotiations, and/or condemnations were made in FFY2022? Please provide demographic data for all transactions with individuals.	28 Appraisals: performed by 5 Males, 2 Females (3 appraisal companies); 51 Valuation Waivers performed by staff 79 - Negotiations: 2 federal government agencies, 2 state government agencies, 3 local government agencies, 7 corporations, 13 limited	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	<p>liability companies, 3 church, 18 married couples, 15 males/16 females</p> <p>I Condemnation concluded: an LLC</p> <p>Several ROW activities are on-going but not completed and will be reported in the next FFY</p>		
<p>Did minorities, women, elderly, persons with disabilities, or low-income raise any concerns regarding their options in the negotiation phase?</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify what communities (minorities, women, elderly, persons with disabilities and low-income) were represented in the negotiation phase.</p>	<p>Personal Interviews</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	<p>Documents available upon request.</p>
<p>Specify the number of relocations during the reporting period; of these relocations how many were minorities, elderly, persons</p>	<p>One on-going business relocation. The owners were not identified in any of the groups mentioned</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

with disabilities, or low-income?			
COMPLAINTS			
Did your program receive any civil rights complaints in the following: appraisals, negotiations, or relocations assistance and payments? If so, how many? Summarize each complaint and the status with actions proposed and taken.	No civil rights complaints were filed	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

STATEWIDE EQUIPMENT FLEET

DIVISION INFORMATION			
Title VI Program Liaison	Brad Bylsma	Title	Fleet Manager
Region	Statewide	Phone	907-269-0787
Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/>	Email	Bylsma.Brad@alaska.gov
CONTRACT ADMINISTRATION			

<p>How does SEF ensure that the Title VI/Nondiscrimination Assurance paragraph is included in all solicitations for bids?</p>	<p>All bids and solicitations submitted to OPD using standard SOA procurement forms.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How does SEF ensure that the bidding and award process is conducted in a non-discriminatory manner?</p>	<p>Awards are price based, mostly ITB's and RFQ's.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>PROGRAM MANUALS AND DIRECTIVES</p>			
<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency</p>	

		<input type="checkbox"/> Sub. Deficiency	
TRAINING			
What Title VI/ADA Training did SEF staff receive in FFY2022	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What Title VI/ADA Training would SEF staff like to see in FFY2023?	N/A	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
COMPLAINTS			
Were any civil rights complaints received as a result of the Department's Contracting process; e.g., lack of coordination with tribal governments, issues with contracting opportunities? If so, how many? Summarize each	No	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

complaint and the status, with actions proposed and taken.			
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SUB-RECIPIENTS

Anchorage Metropolitan Area Transportation Solutions

DIVISION INFORMATION			
Title VI Program Liaison	Aaron Jongenelen	Title	Transportation Planning Manager
Region	AMATS/Municipality of Anchorage	Phone	907-343-8254
Which years have you served as Title VI Liaison?	2021 <input type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/>	Email	Aaron.jongenelen@anchorageak.gov
PUBLIC MEETINGS	RESPONSE	COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by AMATS during FFY2022 along with the number of attendees and any demographic data collected.	This information can be found in the attachment that outlines meeting, attendees, and demographic data collected.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	See Appendix A

<p>What efforts did AMATS staff use to promote diverse (ethnicity, age, gender, income, ability level) public participation?</p>	<p>AMATS staff embraced technologies for new and virtual audiences. AMATS is using a hybrid meeting environment. AMATS purchased new devices, OWLs, to add video to meetings. AMATS has started time stamping meetings. AMATS redesign the website to be easier to follow and engage with. AMATS changed demographic questions to add non-binary to gender.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>How were these populations represented in the in the citizen participation process?</p>	<p>Each year when recruiting for the Community Advisory Committee and Bicycle Pedestrian Advisory Committee AMATS actively sought to recruit board members reflective of the diversity in Anchorage.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>Describe the mechanisms used to identify which communities were represented at the public meetings, hearings, and online outreach.</p>	<p>AMATS staff add in optional zip code data to help identify areas where outreach could be improved. AMATS is working on incorporating equity more strongly into its program and projects, for example the 2050 MTP criteria has a section on equity and the AMATS TMSO plan will include a section on equity and equity performance measures.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities? Where were the meetings located?</p>	<p>AMATS in-person meetings are always in accessible locations. AMATS has been working to ensure meeting locations are on transit routes. AMATS meetings are also hybrid with an online option the ability to ask for special accommodations. Meetings are located throughout the community, often being held in local recreations centers, libraries, or Municipality of Anchorage buildings.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>How does AMATS plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>AMATS is currently looking at purchasing new public involvement software that will enable staff to further diversify outreach efforts and track participation to identify areas for additional outreach.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>PUBLIC PARTICIPATION</p>			
<p>Please describe AMATS's efforts to engage new/diverse audiences in FFY2022</p>	<p>AMATS staff embraced technologies for new and virtual audiences. AMATS is using a hybrid</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech.</p>	

	<p>meeting environment. AMATS purchased new devices, OWLs, to add video to meetings.</p> <p>AMATS has started time stamping meetings. AMATS redesign the website to be easier to follow and engage with. AMATS changed demographic questions to add non-binary to gender. AMATS includes incentives to participation during public meetings, such as gift cards, or providing food.</p>	<p>Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>If AMATS received requests for alternative formats or languages, was AMATS able to accommodate these requests?</p>	<p>No requests were received. AMATS is able to accommodate these requests.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

<p>Please attach any Public Participation Plans for projects commenced during FFY2022</p>	<p>MTP – Project Management Plan 2050 MTP FOR ANCHORAGE BOWL AND CHUGIAK-EAGLE RIVER (amats2050.com)</p> <p>Destination UMED – 8345ba_352e5e2c614c4016bd96b7576344f47c.pdf (destinationumedstudy.com)</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other AMATS functions.</p>	<p>AMATS sends out public participation notices to our ListServe, reaching out to the Community Councils within the AMATS areas, lengthy nomination periods are held, public meetings were held in locations that are accessible, and AMATS subcommittees that include representatives from these groups are engaged.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

EQUITABLE PROVISIONS OF SERVICES AND FACILITIES			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list each activity or study and include a brief statement about the activity or study and how it will be incorporated into the AMATS process.</p>	<p>Nothing was in FY2022. AMATS did start a data collect as part of the TSMO plan to identify areas of vulnerable populations using census data. AMATS is currently looking at purchasing new public involvement software that will enable staff to further diversify outreach efforts and track participation to identify areas for additional outreach.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
ADDRESSING PUBLIC CONCERNS			
<p>List the ways that comments are received by the public.</p>	<p>AMATS receives comments in person at meetings and by phone, mail, email, project websites, and surveys.</p>	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

What is done with the comments that are received?	Comments are compiled into a response summary and reviewed by Technical Advisory and Policy committee members for potential inclusion in project documents.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	These comments are individually responded to by AMATS staff as part of the comment response summaries. Comments received outside comment periods are responded to directly.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			
Are there any program manuals or directives that govern your program area currently under review?	The AMATS Public Participation Plan update is starting in the short term. The AMATS Title VI plan will be reviewed for an update at that time.	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>Yes, they will be.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did AMATS staff receive in FFY2022?</p>	<p>Title VI Safe Zone Ally/LGBTQ+ Competency Training.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What Title VI/ADA Training would AMATS staff like to see in FFY2023?</p>	<p>AMATS staff would like to have additional Title VI/ADA training.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>COMPLAINTS</p>			

<p>Were any civil rights complaints received as a result of AMAT's planning process, e.g., public involvement activities, lack of coordination with local governments/community councils, contracting opportunities for planning studies or corridor studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>No complaints were received by AMATS staff</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
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FAIRBANKS AREA SURFACE TRANSPORTATION PLANNING (FAST PLANNING)

DIVISION INFORMATION			
Title VI Program Liaison	Olivia Lunsford	Title	Transportation Planner
Region	Northern Region	Phone	907-308-3805

Which years have you served as Title VI Liaison?	2021 <input checked="" type="checkbox"/> 2022 <input checked="" type="checkbox"/> 2023 <input checked="" type="checkbox"/>	Email	Olivia.lunsford@fastplanning.us
PUBLIC MEETINGS		COMPLIANCE	COMMENTS FROM CRO
Please attach a list of public meetings held by FAST Planning during FFY2022, along with the number of attendees and any demographic data collected.	I have attached our completed meeting demographics spreadsheet with scheduled meeting dates that have yet to occur through Federal Fiscal Year-end (09/30/2022). (Attachment A)	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
What efforts did FAST Planning staff use to promote diverse (ethnicity, age, sex, income, ability level) public participation?	FAST Planning hosts several regularly scheduled meetings throughout the year. Our Policy Board, Technical Committee, and Bicycle and Pedestrian Advisory Committee all meet monthly, and the Project Enhancement Committee meets quarterly. These meetings are all open to the public, and at the time (as of 07/22/2022) are all still virtual. When advertising these meetings to the public by means of social media, the newspaper, local radio PSAs, and State of Alaska and Fairbanks North Star Borough Online Public Notice Systems, we strive to use language that is inviting and encouraging for <i>all</i> to participate. We are advocates for public participation and involvement. We also aim for transparency with	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	

	<p>all of our plans and projects by posting all meeting materials, action items, and minutes to our website in a timely manner. In addition to this response, see my response to the first question in the Public Participation section of this questionnaire. FAST Planning utilizes zooms for all of the meetings. See further details on how zoom can incorporate those with and without internet in the response to the last question in this section</p>		
<p>How were these populations represented in the in the citizen participation process?</p>	<p>As of 07/25/2022, 60% of our meeting attendees were white males, 29% were white females, 1% were Black females, 1% were Hispanic females, 1% were Asian females, 1% were Indian/Alaska Native females, and 6% were unknown. In total, 3% of our meeting attendees over the last year were minority, and 30% were female. Some members call in to meetings, or do not register a name with their zoom profile and are not recorded on the sign-in sheets. Income and ability level are not recorded. These numbers are not representative of our full Federal Fiscal Year and will be different at the end of September 2022.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Describe the mechanisms used to identify which communities were represented at the public</p>	<p>Given that FAST Planning transitioned to a virtual platform for all meetings, we also transitioned our sign-in sheet to a digital format. This has worked out well for us. At the beginning of each zoom meeting, once multiple attendees have entered the</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p>	

<p>meetings, hearings, and online outreach.</p>	<p>meeting, we will write the following in the chat box: “Thank you for attending FAST Planning’s _____ Meeting today. Please sign-in using the form located here: <LINK TO FORM>”. We re-post this message several times throughout the meeting in order to notify attendees as they enter, since they can’t see any previous activity in the chat box. After the meeting, we cross-reference the virtual sign-ins with those we have recorded by hand, and file this in our Title VI report for each meeting. Online engagement data is regularly referenced to determine times to make posts and which posts were more engaging for the public, but demographic-specific online outreach data has not been analyzed at this time.</p>	<p><input type="checkbox"/> Sub. Deficiency</p>	
<p>What efforts were made to ensure meetings were accessible to persons with disabilities?</p> <p>Where were the meetings located?</p>	<p>Considering the COVID-19 Pandemic, FAST Planning transitioned all meetings to a virtual space. As we, like many others, are slowly navigating our way to a hybridized meeting set up (in-person and virtual options for every meeting). We plan to use our office space located in Downtown Fairbanks. This office space was selected primarily on account of the building’s ADA accommodations. There are large double doors on two sides of the building. One set of doors is accessible from a large parking lot on the west side of the building with designated accessible parking and a flat surface that continues from the</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>lot through the doors and to the two elevators in the lobby. The other set of doors are accessible from the ADA compliant sidewalk on the east side of the building. The entryway is flat and remains flat to the two elevators in the lobby. Where the elevator doors open on the second floor, there is ample room to navigate large equipment, and the door to our office is ADA compliant. We have not gathered any data on the abilities of virtual meeting attendees at this time.</p>		
<p>How does FAST Planning plan on continuing to ensure representative participation in its outreach efforts?</p>	<p>FAST Planning continues to use zoom as the option for potential meeting attendees who do and do not have internet access. We post about our zoom meetings in the newspaper for those who digest local news this way, and the ad runs digitally too. The digital newspaper also hosts our recurring meeting events on their online calendar. Zoom allows people to join the meetings over the internet or by calling in without requiring them to create an account. This opens the access to our meetings for citizens we might not have been able to reach prior due to our lack of remote meeting engagement opportunities. We have incorporated the baseline use of zoom in our meeting protocol in our newly approved Public Participation Plan (PPP). Over time, we will return to offering an in-person option for our meetings as well. By offering both options, we hope to see continued increased</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>engagement. FAST Planning also will continue posting online public notices to Fairbanks North Star Borough and Alaska DOT&PF websites. It is worth noting that in the recent 2022 update of the PPP, FAST Planning committed to re-surveying the public to determine potential new meeting times or options for better engagement. Right now, the public meeting days and times are very favorable for committee and board members. By resurveying the public, we hope to provide them with scheduling priority and determine meeting times that ultimately accommodate both members of the public and committee members. We hope to report on this surveying effort on the next GA Questionnaire</p>		
PUBLIC PARTICIPATION			
<p>Please describe FAST Planning efforts to engage new/diverse audiences in FFY2022.</p>	<p>As of 2022, FAST Planning has continued to root our outreach efforts in social media, the local newspaper, and through print materials. Please see the attached Public Participation Plan to see the full overview of the efforts we make to engage our community for our regular meetings and our events. We have added in some efforts like sandwich board advertisements, flyer runs, virtual engagement options such as maps, and more.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>FFY22 has also been a special year for engaging new audiences. We have come closer to our goal of being a “household name”. In fall of 2021, Bloomberg Philanthropies announced that Fairbanks was one of 26 cities in the U.S. to be awarded an Asphalt Art Initiative grant – FAST Planning applied for the grant. We were able to coordinate a massive art installation on two low-traffic streets in our Downtown core that garnered the support of several artists and even more volunteers. The purpose of this was to highlight alternative uses for the low traffic streets and bring placemaking and color to the Downtown area. The news of these art installations received, by far, some of the most engagement we have ever seen on our social media and beyond. This provided a new level of engagement with our other routine posts online and has led several new individuals to inquire about what FAST Planning is and what it is we do. The success of this whole event has inspired new outreach techniques that we hope to continue to implement as the years progress.</p>		
<p>If FAST Planning received requests for alternative formats or languages, was FAST Planning able to accommodate these requests?</p>	<p>FAST Planning has yet to receive any requests for alternative formats or languages, but we are prepared to accommodate anyone’s needs surrounding this should it occur.</p>	<p><input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency</p>	

<p>Please attach any Public Participation Plans for projects commenced during FFY2022.</p>	<p>The FAST Planning Policy Board approved a new and improved Public Participation Plan (Attachment B) in May of 2022. This plan is what all consultants will refer to for any contracted planning efforts, and what FAST Planning will use in-house for all planning efforts. This document is current with the practices that were sufficient in the throes of the COVID-19 pandemic and outlines how FAST Planning continues to engage the public outside of the virtual space as well.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>INCORPORATION OF TITLE VI ELEMENTS</p>			
<p>List the efforts taken to ensure that populations protected by the Title VI Nondiscrimination Program are included in the development of the STIP, Long Range Statewide Transportation Plan, and other FAST Planning functions.</p>	<p>In compliance with our Title VI Plan, we publish meeting documents including agendas, previous meeting minutes, and accompanying materials for the meeting, at least 5 days before the meeting occurs. We advertise a link where our meeting packet is available and email this packet to decision-makers and a FAST-Planning Support Group email list. By publishing the agendas with other meeting materials, anyone notified of our meetings is notified when the TIP, MTP, and other plans are up for discussion. We also put the following disclaimer on all of our advertisements and online public notices:</p> <p>The FAST-Planning public hearing requirements agree to use the TIP development process to satisfy the public hearing requirements of Section 5307©. The public notice of public involvement activities</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>and time established for public review and comment on the TIP will satisfy the program-of-projects requirements of the Urbanized Area Formula Program. See 23 C.F.R. Part 450 and 49 C.F.R. Part 613 (specifically Subpart B, “Statewide Transportation Planning,” and Subpart C, “Metropolitan Transportation Planning and Programming”). The public involvement process is described at 23 C.F.R. Section 450.316(b). FAST Planning complies with the AKDOT&PF Title VI Nondiscrimination Policy, and operates Federal Programs without regard to race, religion, color, gender, age, marital status, ability, or national origin. To view the full Title VI Nondiscrimination Policy or to file a complaint, go to: https://fastplanning.us/civilrights. Individuals with disabilities who may need auxiliary aids, services, and/or special modifications to participate in this public meeting should contact Jackson Fox at (907) 205-4276 or email: jackson.fox@fastplanning.us.</p> <p>Our organization’s website also has a Civil Rights/Title VI page with our Title VI Plan and complaint form. The following disclaimer is on this page, as well as the Projects & Programs page of our website: FAST Planning complies with the AKDOT&PF Title VI Nondiscrimination Policy, and operates Federal Programs without regard to race, religion, color, gender, age, marital status, ability, or national origin. View the full Title VI Nondiscrimination Policy or file a complaint at www.fastplanning.us/civilrights.</p>		
<p>How are Title VI considerations addressed through stakeholder involvement mechanisms?</p>	<p>Though FAST Planning has not held a stakeholder group process since the close of the Lacey Street effort, our methodologies still apply for the inclusion of invested parties, should we initiate a stakeholder group process again soon. We utilize</p>		

	<p>data obtained from the Fairbanks North Star Borough assessing department to determine and notify all potentially impacted property owners within an area of a project. In addition to emails to potential stakeholders and online notifications via social media, City, Borough, and State websites, and newspaper ads, we send out postcards to the identified addresses in the hopes that mail will reach anyone we could not find a phone number or email address for or who may not have internet access. For our plan updates, we release the draft version for a 30-day public comment period, advertise using the previously mentioned methods, add it to our calendar, and provide a comment box online directly below the document to be commented on. Our phone number and email addresses are in multiple locations including on our social media pages and several pages throughout our website as well as at the bottom of all of our print ads.</p>		
<p>EQUITABLE PROVISIONS OF SERVICES AND FACILITIES</p>			
<p>What activities and/or studies were conducted in FFY2022 that provided data relative to minority persons, neighborhoods, income levels, physical environment and/or travel habits? Please list</p>	<p>Since the last GA Questionnaire, FAST Planning has been busy implementing studies and strategies to bolster the inclusivity of Title VI populations. First, the Policy Board approved the updated Title VI Plan, complete with updated demographic data for the Metropolitan Planning Area. These maps</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

<p>each activity or study and include a brief statement about the activity or study and how it will be incorporated into the FAST-Planning process.</p>	<p>inspired a couple of new processes that FAST Planning introduced to our planning efforts over the course of the subsequent months.</p> <p>FAST Planning pioneered the start of a non-motorized use priority route map for maintenance efforts between the City of Fairbanks, Alaska DOT&PF, and the FNSB. The creation of this map followed a process that rigorously compared the locations of existing non-motorized route corridors against each other by evaluating their proximity to important facilities such as schools, hospitals, bus stops, senior centers, etc. and evaluating their locations and service over the existing data from the Title VI maps that are in our Title VI plan (Attachment C). We also utilized StravaMetro data and local knowledge of bicycle and pedestrian activity to further evaluate the level of traffic on the suspected priority routes. As a result of this analysis with the help of our BPAC and Seasonal Mobility Task Force, FAST Planning was able to produce a map that will hopefully serve as a baseline for maintenance authorities in the winters to come. We saved all the data from this exercise and were able to incorporate it into a project scoring exercise for our BPAC as they worked through a list of 26 potential non-motorized projects.</p>		
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<p>Describe what projects, if any, were affected by Title VI or Environmental Justice issues? Can you receive TTY calls? Can you accommodate non-English speakers?</p>	<p>Advancements in technology have made transcription services a normal, accessible feature for all and therefore negate the need for a TTY specific device. Individuals can talk into a phone or computer, the device will type for them, and we are able to receive those messages. Given that we have yet to receive a request for translation services, our Title VI plan states that we can provide translation services on an as-needed basis. We would use an app-based translation service for documents and language. Our website does offer the option to translate each page to a selected language.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>ADDRESSING PUBLIC CONCERNS</p>			
<p>List the ways that comments are received by the public.</p>	<p>The public can submit comments to FAST Planning in several different ways. There is a comment form on our website that deposits comments directly into our Title VI Liaison’s inbox. Our staff “cards” online also have FAST Planning staff’s emails and phone numbers, if someone would like to reach out to someone specific. We have linked to that page on the Civil Rights page on our website too. We have also received comments via Facebook, Instagram, and LinkedIn. For specific projects, we will host a comment form and link the page for folks to comment on from our social media pages as well.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	All of our print ads and public notices through the Fairbanks North Star Borough and Alaska DOT&PF also have language at the bottom notifying citizens of where they comment (via phone or email).		
What is done with the comments that are received?	100% of the comments FAST Planning receives are responded to. Then, the comment is filed within our system with whatever project, plan, or concept it is related to. If it has to do with a plan or project that is contracted out to a consultant, we will also forward the comment to the consultant. For items that go to a 30-Day comment period, any comments we receive are logged in the comment response log, along with the responses to them, for that item and included in the appendix of said document	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
How are comments responded to?	We respond to comments in the form that we receive them (email, mail, Facebook Messenger, Instagram Direct Message, Twitter, LinkedIn, telephone, text, letter).	<input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Tech. Deficiency <input type="checkbox"/> Sub. Deficiency	
PROGRAM MANUALS AND DIRECTIVES			

<p>Are there any program manuals or directives that govern your program area currently under review?</p>	<p>No.</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>Are those manuals and/or directives compliant with the Title VI Program?</p>	<p>N/A</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	
<p>TRAINING</p>			
<p>What Title VI/ADA Training did FAST Planning staff receive in FFY2022?</p>	<p>Olivia Lunsford, the Title VI Liaison for FAST Planning, attended the Association of Metropolitan Planning Organizations (AMPO), the National Planning Conference (NPC), and the Esri User Conference (UC) in FFY22. Each of these conferences offer several sessions pertaining to Title VI and Title VI populations. Following the Equity and Social Justice track for each of these conferences, this is where she received the bulk of her Title VI training for the</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>year before she went on Maternity Leave for 3 months. Olivia hopes to attend another transit-related Title VI training within the year, and continually searches for engagement-related training opportunities that specifically identify the inclusion of Title VI populations.</p> <p>Jackson Fox, the Executive Director for FAST Planning also attended multiple sessions on equity in transportation at the AMPO Conference and attended the Annual Transportation Research Board Meeting in Washington, D.C.</p> <p>Both Olivia and Jackson attended a FHWA peer exchange in Virtual Public Involvement with other small MPO's. This provided some great insight for how to better engage Title VI populations.</p>		
<p>What Title VI/ADA Training would FAST Planning staff like to see in FFY2023?</p>	<p>As mentioned last year, I would like to see some additional trainings that are non-transit specific. Maybe an MPO specific training or peer exchange? I would also really appreciate the opportunity for all of those who are in my role, implementing Title VI, to do a statewide training together. Where do we all fall in line with each other and what is and is not working in the state? I would really appreciate the opportunity to have these questions answered, as well as meet</p>	<p><input checked="" type="checkbox"/> Sufficient</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

	<p>colleagues statewide. An update to Title VI engagement practices and knowledge considering the pandemic would be extremely helpful to us, as we navigate re-opening our meeting space to a hybridized option would also be appreciated.</p>		
<p>COMPLAINTS</p>			
<p>Were any civil rights complaints received as a result of AMAT’s planning process, e.g., public involvement activities, lack of coordination with local governments/community councils, contracting opportunities for planning studies or corridor studies? If so, how many? Summarize each complaint and the status, with actions proposed and taken.</p>	<p>FAST Planning did not receive any complaints in FFY22. .</p>	<p><input checked="" type="checkbox"/> Sufficiency</p> <p><input type="checkbox"/> Tech. Deficiency</p> <p><input type="checkbox"/> Sub. Deficiency</p>	

APPENDIX A – AMATS

<https://dot.alaska.gov/cvlrts/docs/extra/Program Review AMATS.pdf>

https://dot.alaska.gov/cvlrts/docs/extra/20220908_PIP.pdf

[AMATS 2050 MTP | Metropolitan Transportation Plan | Anchorage](#)

https://dot.alaska.gov/cvlrts/docs/extra/20220830_Attendees_Demographics.pdf

<https://dot.alaska.gov/cvlrts/docs/extra/AMATS DT Trail Connection Open House 8-10-22 Sign In.pdf.docx>

APPENDIX B – CENTRAL REGION

<http://dot.alaska.gov/stwdmno/wintermap/>

https://dot.alaska.gov/cvlrts/docs/extra/FW_Title_VI_reporting.zip

https://dot.alaska.gov/cvlrts/docs/extra/Meeting Sign-in Sheet_2022.08.02 Moose Pass Seward Hwy MP 25.5 - 36.pdf

https://dot.alaska.gov/cvlrts/docs/extra/DOT_Alyeska Hey Int_Postcard_open house 3_FOR PRINT.pdf

https://dot.alaska.gov/cvlrts/docs/extra/MtnAir_Attendance_List_10-26-2021.pdf

https://dot.alaska.gov/cvlrts/docs/extra/FFY_2022_Public_Meetings_and_Post_Award_Conferences.docx

https://dot.alaska.gov/cvlrts/docs/extra/2022_04_19_Sign_In.pdf.docx

[https://dot.alaska.gov/cvlrts/docs/extra/CR PD&E PublicMeeting2022.pdf.docx](https://dot.alaska.gov/cvlrts/docs/extra/CR_PD&E_PublicMeeting2022.pdf.docx)

<https://dot.alaska.gov/cvlrts/docs/extra/102721-Birchwood-AMP-PM-2-Notes.pdf>

<http://dot.alaska.gov/stwdplng/cip/stip/assets/STIP.pdf> (PDF page 13 describes M&O preventive maintenance activities).

APPENDIX C – NORTHERN REGION

[https://dot.alaska.gov/cvlrts/docs/extra/Ruby Slough Rd - Sign In Sheet.pdf](https://dot.alaska.gov/cvlrts/docs/extra/Ruby_Slough_Rd_-_Sign_In_Sheet.pdf)

[https://dot.alaska.gov/cvlrts/docs/extra/Richardson Hwy Passing Lanes PIP 2021-12-10.pdf](https://dot.alaska.gov/cvlrts/docs/extra/Richardson_Hwy_Passing_Lanes_PIP_2021-12-10.pdf)

https://dot.alaska.gov/cvlrts/docs/extra/CopperRiverHwyTMP-PublicOpenHouse_attendees-sign-in_01-26-22.pdf

[https://dot.alaska.gov/cvlrts/docs/extra/FW Sitka Sawmill Creek Road - Public Information Town Hall Meetings.zip](https://dot.alaska.gov/cvlrts/docs/extra/FW_Sitka_Sawmill_Creek_Road_-_Public_Information_Town_Hall_Meetings.zip)

APPENDIX D – SOUTHERN REGION

[https://dot.alaska.gov/cvlrts/docs/extra/Alaska DOT Title VI survey.docx](https://dot.alaska.gov/cvlrts/docs/extra/Alaska_DOT_Title_VI_survey.docx)

[https://dot.alaska.gov/cvlrts/docs/extra/20220714 TownHallSignInSheet.pdf](https://dot.alaska.gov/cvlrts/docs/extra/20220714_TownHallSignInSheet.pdf)

[https://dot.alaska.gov/cvlrts/docs/extra/20220714 AgencyMtgSignInSheet.pdf](https://dot.alaska.gov/cvlrts/docs/extra/20220714_AgencyMtgSignInSheet.pdf)

[https://dot.alaska.gov/cvlrts/docs/extra/2022_02_08 Juneau Crossing PAIP V3.docx](https://dot.alaska.gov/cvlrts/docs/extra/2022_02_08_Juneau_Crossing_PAIP_V3.docx)